



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Monday, September 16, 2024

6:00 p.m.

AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [822 9270 8227](https://us02web.zoom.us/j/82292708227), or click this link to join: <https://us02web.zoom.us/j/82292708227>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

1. Call to Order – John Peña, Board President

A. Roll Call

2. Pledge of Allegiance

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 2:00 p.m. on September 16, 2024, at mscarborougheckel@cvmosquito.org. E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

- A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

- B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Announcements, Presentation, and Written Communications

- A. Presentation of Service Recognition Awards

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for July 9, 2024, Board Meeting

- B. Approval of expenditures from August 15, 2024, to September 11, 2024

- C. Informational Items:

- Financials — **David I'Anson, Administrative Finance Manager**
- Quarterly Department Reports: Human Resources; Operations; Information Technology; Fleet Services; Laboratory & Surveillance Control; and Public Outreach
- District Travel for the Board of Trustees
- California Special Districts Association (CSDA) Annual Conference, September 9-12, 2024, Indian Wells, CA
- Biennial Adoption of a Conflict of Interest Code — **Megan Scarborough-Eckel, Clerk of the Board**

7. Business Session

A. Old Business

- i. Discussion and/or approval of delegating authority to General Manager, Administrative Finance Manager, and ad hoc Building Committee to finalize scope of work and negotiate agreement with Centrica Business Solutions for District Energy Project — **Jeremy Wittie, MS, CSDM, General Manager and David I'Anson, Administrative Finance Manager**

B. New Business

- i. None

8. Committee and Trustee Reports

A. Executive Committee — **John Peña, Board President**

Executive Committee oral report and minutes

B. Finance Committee — **Doug Walker, Board Member**

Finance Committee oral report and Finance Committee minutes from September 16, 2024

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

9. Reports

A. General Manager

- i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**

- ii. Arbovirus Risk and Response update (as necessary) — **Jennifer A. Henke, MS, BCE, Laboratory Manager, Greg Alvarado, Operations Manager, Robert Gaona, Public Information Manager**

Questions and/or comments from Trustees regarding the reports

B. General Counsel

10. Closed Session

Closed Session (s):

A. **Conference with Labor Negotiators pursuant to Government Code Section 54957.6**

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I' Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

11. Adjournment

<p>At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.</p>
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Certification of Posting

I certify that on September 13, 2024, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on September 13, 2024

Megan Scarborough-Eckel, Clerk of the Board



RECOGNITION

**A PROCLAMATION OF THE BOARD OF TRUSTEES OF THE
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
IN RECOGNITION OF CARLOS HERNANDEZ
AND HIS RETIREMENT AFTER TWENTY-NINE YEARS OF SERVICE
TO THE DISTRICT**

WHEREAS, the Coachella Valley Mosquito and Vector Control District (“District”) was established in 1928 as an independent special district by the Riverside County Board of Supervisors with the mission of reducing the risk of disease transmission by mosquitoes and other vectors and the protection of residents and visitors of the Coachella Valley; and

WHEREAS, Carlos Hernandez worked for the District and gave continuous, faithful, and loyal service for 29 years; and

WHEREAS, Carlos Hernandez was hired on May 30, 1994, as a Utilities Worker and after several promotions, he was promoted in December 2001 to a Vector Control Technician I; and

WHEREAS, Carlos Hernandez’s hard work, support, and dedication has contributed to the District’s mission of protecting public health of residents and visitors of the Coachella Valley.

NOW, THEREFORE, BE IT PROCLAIMED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

Carlos Hernandez is hereby recognized upon his retirement for his outstanding contributions and dedication to the District and the citizens of the Coachella Valley.

DATED THIS 16TH DAY OF SEPTEMBER 2024.

John Peña
President, Board of Trustees

Jeremy Wittie, M.S.
General Manager

**A PROCLAMATION OF THE BOARD OF TRUSTEES OF THE
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
IN RECOGNITION OF JESS LUCIA
AND HIS RETIREMENT AFTER TWENTY-TWO YEARS OF SERVICE
TO THE DISTRICT**

WHEREAS, the Coachella Valley Mosquito and Vector Control District (“District”) was established in 1928 as an independent special district by the Riverside County Board of Supervisors with the mission of reducing the risk of disease transmission by mosquitoes and other vectors and the protection of residents and visitors of the Coachella Valley; and

WHEREAS, Jess Lucia worked for the District and gave continuous, faithful, and loyal service for 22 years; and

WHEREAS, Jess Lucia was hired on April 2, 2001, as a Vector Control Technician Trainee and then promoted to Vector Control Technician I, and to Vector Control Technician II on May 11, 2009; and

WHEREAS, Jess Lucia’s hard work, support, and dedication has contributed to the District’s mission of protecting public health of residents and visitors of the Coachella Valley.

NOW, THEREFORE, BE IT PROCLAIMED by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

Jess Lucia is hereby recognized upon his retirement for his outstanding contributions and dedication to the District and the citizens of the Coachella Valley.

DATED THIS 16TH DAY OF SEPTEMBER 2024.

John Peña
President, Board of Trustees

Jeremy Wittie, M.S.
General Manager



ITEMS OF GENERAL CONSENT

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

**Board of Trustees Meeting
Minutes**

MEETING TIME: 6:00 p.m., July 9, 2024

LOCATION: 43420 Trader Place, Indio, CA 92201

TRUSTEES PRESENT

PRESIDENT: John Peña	La Quinta
VICE PRESIDENT: Benjamin Guitron	Indio
TREASURER: Clive Weightman	Indian Wells
Dr. Frank Figueroa	Coachella
Gary Gardner	Desert Hot Springs
Bito Larson	County at Large
Felipe Ortiz	County at Large
Nancy Ross	Cathedral City
Doug Walker	Palm Desert

TRUSTEES ABSENT

SECRETARY Dr. Doug Kunz	Palm Springs
Trustee Steve Downs	Rancho Mirage

STAFF AND GENERAL COUNSEL PRESENT

Jeremy Wittie, General Manager
Bob Patterson, Legal Counsel, SBEMP
Greg Alvarado, Operations Manager
David l'Anson, Administrative Finance Manager
Jennifer A. Henke, Laboratory Manager
Crystal Moreno, Human Resources Manager
Edward Prendez, Information Technology Manager
Megan Scarborough-Eckel, Clerk of the Board

Other staff members joined the meeting as well.

MEMBERS OF THE PUBLIC PRESENT

Yes

1. Call to Order

President Peña called the meeting to order at 6:03 p.m.

A. Roll Call

At roll call, nine (9) out of ten (11) Trustees were present.

2. Pledge of Allegiance

Everyone in attendance recited the Pledge of Allegiance.

3. Confirmation of Agenda

President Peña inquired if there was a need to make any adjustments to the agenda. Trustee Walker asked that ITEM D on the Consent Calendar be pulled and moved to New Business for discussion. After doing so, the agenda was confirmed as stands.

4. Public Comments

A. PUBLIC Comments — NON-AGENDA Items:

Mr. Dale Wissman of California School Employees Association (CSEA) gave a public comment regarding the state of negotiations.

Jo Mackenzie of Vista Irrigation District gave a public comment regarding her candidacy for the California Special Districts Association Board.

B. PUBLIC Comments — AGENDA Items:

None

5. Public Hearing

A. Public Comments- Benefit Assessment

No comments from the public.

There being no comments from the public, President Peña closed the hearing and moves for a vote.

On a motion from Trustee Gardner, seconded by Treasurer Weightman, the Board of Trustees approves Resolution 2024-09, a resolution approving the engineer's report, confirming diagram and assessment, and ordering the levy of assessments for fiscal year 2024-25 for the Coachella Valley Mosquito and Vector Control District, Mosquito, Fire Ant, and Disease Control Assessment.

Ayes: President Peña, Trustees Figueroa, Gardner, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Noes: None

Abstained: None

Absent: Trustees Downs, Kunz

6. Announcements, Presentations, Written Communications

A. None

7. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for June 11, 2024, Board Meeting
- B. Approval of expenditures for June 7, 2024, to July 2, 2024
- C. Approval of Resolution 2024-10 Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 —**Crystal Moreno, MSIO, Human Resources Manager**

D. Approval of Resolution 2024-11 authorizing attendance at Professional Development Conferences and Meetings by members of the Board of Trustees and Employees of the District for Fiscal Years 2024-2025 — **Jeremy Wittie, MS, CSDM, General Manager**

Item pulled and moved to New Business

E. Informational Items:

- Financials — **David I’Anson, Administrative Finance Manager**
- Semi-annual research reports from the University of California, Davis, University of California, Riverside, Mount Sinai School of Medicine, and the USDA for 2024 — **Jennifer A. Henke, MS, BCE, Laboratory Manager**
- Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting — **David I’Anson, Administrative Finance Manager**

On a motion from Vice President Guitron, seconded by Trustee Figueroa, the Board of Trustees approved all Items of General Consent.

Ayes: President Peña, Trustees Figueroa, Gardner, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Noes: None

Abstained: None

Absent: Trustees Downs, Kunz

8. Business Session

A. Old Business

- i. Discussion and/or approval to move September Board of Trustees Regular Meeting as it currently coincides with California Special

Districts Association's (CSDA) Annual Conference in Indian Wells —
Jeremy Wittie, MS, CSDM, General Manager

President Peña suggests Monday, September 16th as the September Board of Trustees Meeting date.

On a motion from Vice President Guitron, seconded by Trustee Gardner, the Board of Trustees approved Item (i) of Old Business.

Ayes: President Peña, Trustees, Figueroa, Garnder, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Noes: None

Abstained: None

Absent: Trustees Downs, Kunz

B. New Business

- i. Discussion and/or approval to purchase chemical control products in an amount not to exceed \$822,830.00 from funds 7800.01.500.028, Field Chemical Control —**Budgeted, Funds Available** — **Greg Alvarado, Operations Manager**

On a motion from Trustee Walker, seconded by Trustee Gardner, the Board of Trustees approved Item (i) of New Business.

Ayes: President Peña, Trustees Figueroa, Garnder, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Noes: None

Abstained: None

Absent: Trustees Downs, Kunz

- ii. Discussion and/or approval of Building Safety/Working Condition Improvements for Mechanic's Building in the amount of \$440,000.00 —**Budgeted, Funds Available** — **David I'Anson, Administrative Finance Manager**

On a motion from Vice President Guitron, seconded by Treasurer Weightman, the Board of Trustees approved Item (ii) of New Business.

Ayes: President Peña, Trustees Figueroa, Garnder, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Abstained: None

Absent: Trustees Downs, Kunz

iii. Discussion and/or approval of Desert Air proposed gas/electric package unit replacement in an amount not to exceed \$28,189.00 — **Budgeted, Funds Available** — **David l'Anson, Administrative Finance Manager**

On a motion from Trustee Ross, seconded by Trustee Gardner, the Board of Trustees approved Item (iii) of New Business.

Ayes: President Peña, Trustees Figueroa, Garnder, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Noes: None

Abstained: None

Absent: Trustees Downs, Kunz

iv. Discussion and/or approval emergency purchase of Mosquito Adulticide Pesticide in an amount not to exceed \$73,830.00 – **Budgeted Funds Available** – **Greg Alvarado, Operations Manager**

On a motion from Trustee Figueroa, seconded by Trustee Gardner, the Board of Trustees approved Item (iv) of New Business.

Ayes: President Peña, Trustees Figueroa, Garnder, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Noes: None

Abstained: None

Absent: Trustees Downs, Kunz

v. Approval of Resolution 2024-11 authorizing attendance at Professional Development Conferences and Meetings by members of the Board of Trustees and Employees of the District for Fiscal Years 2024-2025 — **Jeremy Wittie, MS, CSDM, General Manager**

Trustee Walker suggests that certain trustees be allowed to attend conferences if they have a background in the subject matter. President Peña asks for an approval as recommended.

On a motion from Vice President Guitron, seconded by Trustee Walker, the Board of Trustees approved Item (v) of New Business.

Ayes: President Peña, Trustees Figueroa, Garnder, Guitron, Larson, Ortiz, Ross, Walker, Weightman

Noes: None

Abstained: None

Absent: Trustees Downs, Kunz

9. Committee and Trustee Reports

A. Executive Committee — John Peña, Board President

None

B. Finance Committee — Clive Weightman, Board Treasurer

Finance Committee oral report and Finance Committee minutes from June 11, 2024

Treasurer Weightman mentioned that the Finance Committee would like to recommend a study session or an ad hoc committee for the Centrica project. He also noted that the next Finance Committee Meeting would be facilitated by Trustee Walker, as he will be out of town.

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

None

10. Reports

A. General Manager

i. General Manager's Report — Jeremy Wittie, M.S., CSDM, General Manager

General Manager, Jeremy Wittie, gave a brief update to the Trustees, staff, and public present.

ii. Arborvirus Risk and Response Update (as necessary) — Jennifer A. Henke, MS, BCE, Laboratory Manager, Gregorio Alvarado, Operations Manager, and Jeremy Wittie, MS, CSDM, General Manger

An update on WNV and SLEV was given to Trustees, staff, and public present.

B. General Counsel

None

11. Closed Session

Closed Session (s):

Trustee Larson left at 7:12 before Closed Session.

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Crystal Moreno, and David I' Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

Upon return from Closed Session, Bob Patterson, General Counsel, announced there was no reportable action.

12. Adjournment

There being no further business to discuss, President Peña adjourned the meeting at 7:47 p.m.

John Peña
President

Dr. Doug Kunz
Secretary

Coachella Valley Mosquito and Vector Control District

Checks Issued for the Period of:

Aug 15-Sept 11, 2024

Check No	Payable To	Description	Check Amount	Total Amount
	Payroll Disbursement	August 16, 2024	251,276.11	
	Payroll Disbursement	August 30, 2024	225,016.52	
				476,292.63
Pre-Approved Expenditures Utilities/Benefits:				
45422	Burrtec Waste & Recycling Svcs.	Waste Disposal Services	979.82	
45423	CalPERS Healthcare Acct	Cafeteria Plan	111,242.83	
45424	CalPERS - Retirement Acct	Retirement Contributions: 08/16/2024PP	37,423.77	
45425	Indio Water Authority	District Water Usage	1,439.59	
45426	Principal Life Insurance Co.	Cafeteria Plan	13,892.47	
45427	SoCalGas	Natural Gas Usage	174.86	
				165,153.34
Pre-Approved Expenditures less than \$10,000.00:				
45428	Abila, Inc.	Cloud Computing Services	1,009.83	
45430	Advance Imaging Systems	Contract Services	382.13	
45431	Airgas USA, LLC	Lab Supplies & Expenses	2,749.40	
45433	CleanExcel	Janitorial Services	4,192.00	
45434	CSI Ceja Security International	Contract Services	3,094.00	
45435	Del Valle Informador Inc.	Advertising	2,730.00	
45436	Department of Environmental Health	Permits, Licenses & Fees	1,928.00	
45437	Employee Relations Inc.	Recruitment/Advertising	187.52	
45438	Equipment Direct, Inc.	Safety Expense	392.60	
45439	Excel Landscape South	Contract Services	1,620.00	
45440	Hawk Designs	Offsite Vehicle Maintenance & Repair	36.00	
45441	Indio Emergency Medical Group	Physician Fees	775.00	
45442	Inova Holding III, LLC dba Inova Payroll of Southern CA LLC	Cloud Computing Services	407.95	
45443	Jernigan's Sporting Goods, Inc.	Safety Expense	409.94	
45444	Lamar Companies	Advertising	6,000.00	
45445	Izzy Motors Inc. dba La Quinta Chevrolet	Motor Fuel & Oils	6,121.78	
45446	Liebert Cassidy Whitmore	HR Risk Management	6,370.00	
45447	Linde Gas & Equipment Inc.	Cylinder Rentals	66.64	
45448	Marlin Leasing Corporation	Contract Services	705.79	
45450	NAPA Auto & Truck Parts	Vehicle Parts & Supplies	323.16	
45451	Pitney Bowes Global Financial Services LLC	Contract Services	310.83	
45452	Pitney Bowes Purchase Power	Postage	502.25	
45454	Prudential Overall Supply	Uniform Expense	4,335.77	
45455	Puretec Industrial Water	Equipment Parts & Supplies	375.55	
45456	Quench USA Inc.	Employee Support	117.24	
45457	Safelite Autoglass Corp	Offsite Vehicle Maintenance & Repair	299.77	
45460	Veolia ES Technical Solutions, LLC	Lab Supplies & Expenses	502.42	
45461	ES Opco USA LLC dba Vesperis	Control Products	5,881.20	
Cash - California Bank & Trust Checking				51,826.77
Cash - California Bank & Trust Checking				
45421	UMPQUA Bank Commercial Card OPS	August District Credit Card Statement	71,411.27	
45429	Adapco, Inc.	Control Products	319,185.60	
45432	Clarke Mosquito Control	Control Products	104,567.81	
45449	MVCAC Membership Services	Dues & Memberships	12,075.00	
45458	SC Commercial LLC dba SC Fuels	Motor,Fuel,Oil	10,087.04	
45459	Target Specialty Products	Control Products	94,583.81	
45462	Wilbur-Ellis Holdings II, Inc. dba Wilbur-Ellis Company LLC	Control Products	37,410.00	
45463	Slovak Baron Empey Murphey & Pinkney LLP	Attorney Fees	15,692.50	
Cash - California Bank & Trust Check Run Total to be Approved				665,013.03
Total Expenditures: Aug 15-Sept 11, 2024				1,358,285.77

John Pena, President

Clive Weightman, Treasurer



FINANCE REPORTS

FINANCE

The financial reports show the balance sheet, receipts, and revenue and expenditure reports for the month ending July 31, 2024. The revenue and expenditure report shows that the operating budget expenditure for July 1, 2024 to July 31, 2024, is \$1,789,839 total revenue is \$2,118 resulting in excess revenue over (under) expenditure for the year to July 31, 2024, of (\$1,787,721).

THREE YEAR FINANCIALS

	Actual		Actual	Actual
	7/31/2024	Budget	7/31/2023	7/31/2022
Revenue	2,118	5,250	49,660	1,894
Expenses				
Payroll	1,450,406	1,606,025	595,107	789,940
Administrative Expense	65,848	117,609	81,351	77,618
Utility	845	11,712	-	182
Operating Expense	114,935	302,093	42,913	60,340
Contribution to Capital Reserves	157,805	157,805	201,180	1,101,335
Total Expenses	1,789,839	2,195,244	920,551	2,029,415
Profit (Loss)	(1,787,721)	(2,189,994)	(870,891)	(2,027,521)

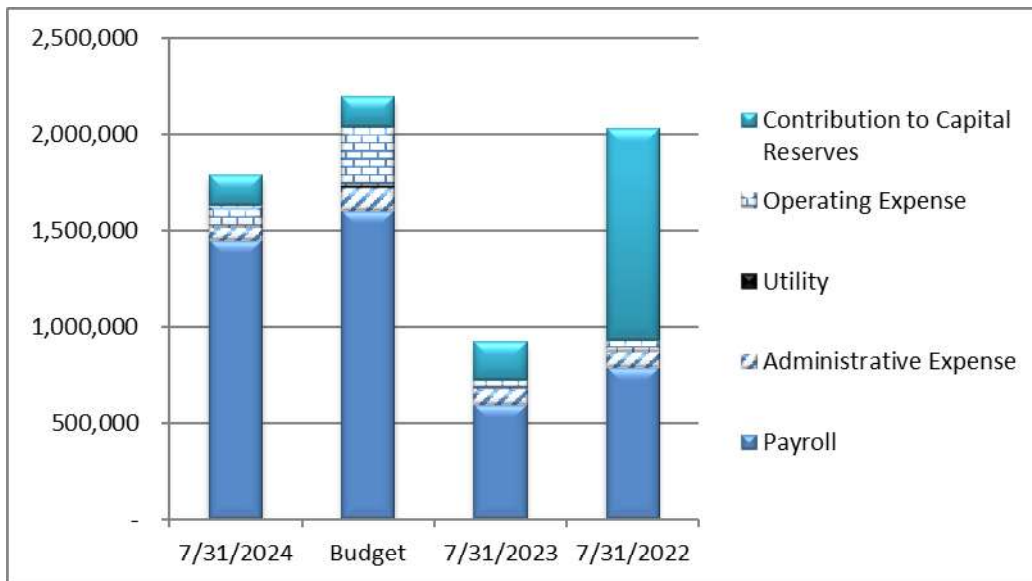


Figure 1 - Three Year Expenditure

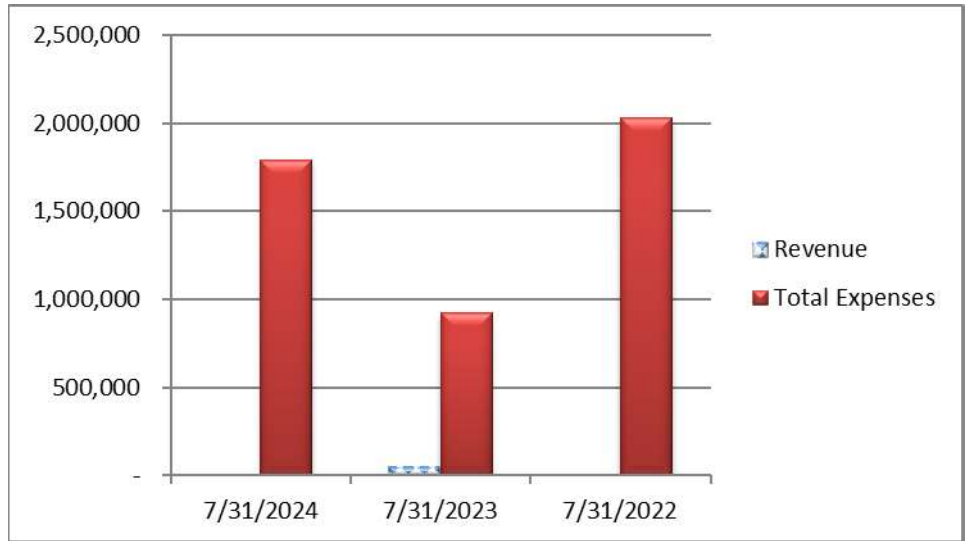


Figure 2 - Three-Year Revenue & Expenditure

THREE-YEAR CASH BALANCE

Cash Balances	7/31/2024	7/31/2023	7/31/2022
Investment Balance	18,122,048	15,899,128	14,327,945
Checking Accounting	56,848	(14,398)	(350,994)
Payroll Account	445,857	191,113	175,736
Petty Cash	2,000	2,000	2,000
Total Cash Balances	18,626,753	16,077,844	14,154,687

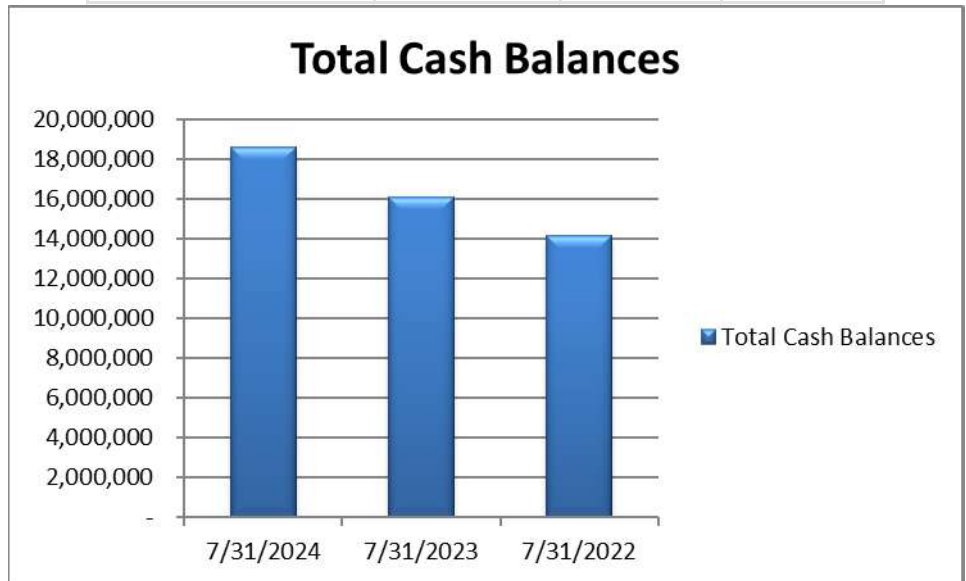


Figure 3 - Cash Balances

DISTRICT INVESTMENT PORTFOLIO 7/31/2024

The District’s investment fund balance for the period ending July 31, 2024, is \$18,122,048. The portfolio composition is shown in the pie chart. Local Agency Investment Fund (LAIF) accounts for 17% of the District’s investments; the Riverside County Pooled Investment Fund is 54% of the total. The LAIF yield for the end of July was 4.52% and the Riverside County Pooled Investment Fund was 4.30%. This gives an overall weighted yield for District investments of 3.71%.

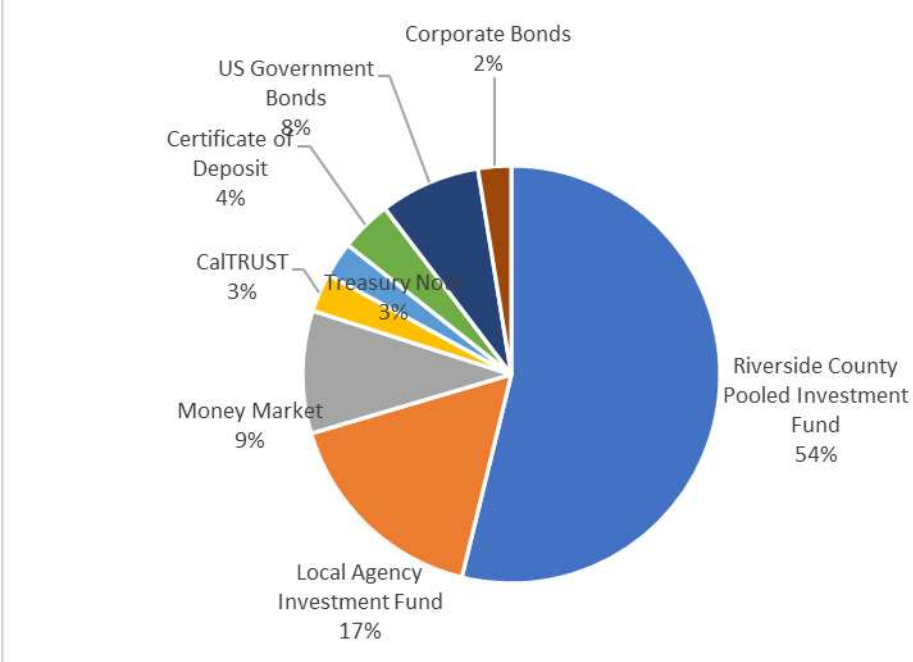
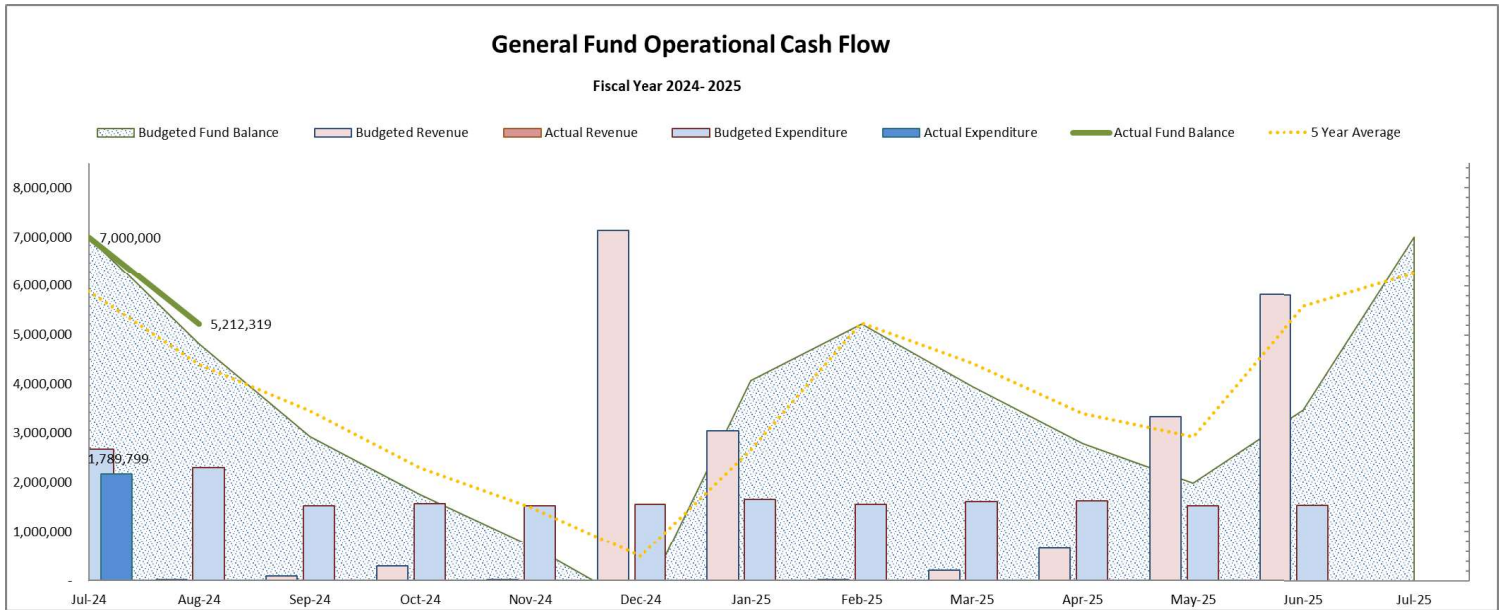


Figure 4 - Investment Portfolio 5/31/24



Figure 5 - District Investments Weighted Yield



The **General Fund Operational Cash Flow** graph outlines the District's working capital for the fiscal year July 1, 2024, to June 30, 2025. The beginning fund balance is \$7.0 million and the ending fund balance is \$7.0 million. Expenditure is approximately divided by 12 equal months, with some differences accounting for the seasonality of the program for example control products and seasonal employment which are greater in the mosquito breeding season. July expenditure is higher than average because of the prefunding lump sum of \$0.6 million for CalPERS unfunded liability. The budget also accounts for prepayments. The revenue follows a different pattern, Riverside County distributes the property tax revenue in January and May with advancements in December and April. The *shaded area* represents the **Budgeted Fund Balance** which has a formula of (beginning) **Fund Balance** plus **Revenue** minus **Expenditure**. The *green line* represents the **Actual Fund Balance** and is graphed against the *shaded area Budgeted Fund Balance*. The *three-year average* Fund Balance is the orange dash line.

The graph shows a \$7.0 million **Fund Balance** plus total Revenue for July 1 to July 31, 2024, of \$2,118 minus total Expenses of \$1,789,799 is \$5,212,319. For planning purposes, the District is under budget. As long as the green line stays out of the shaded area the District is within budget, as of July 31, 2024, the line is outside the shaded area.

Coachella Valley Mosquito and Vector Control District
 FINANCES AT A GLANCE
 ALL FUNDS COMBINED
 For the Month Ended July 31, 2024

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	20,730,923	(2,608,875)	18,122,048
CASH	313,922	190,783	504,705
INVESTMENTS & CASH	21,044,845	(2,418,092)	18,626,753
RESTRICTED ASSETS	201,397		201,397
CURRENT ASSETS	1,989,525	510,485	2,500,011
FIXED ASSETS	8,735,019	-	8,735,019
OTHER ASSETS	5,712,600	-	5,712,600
TOTAL ASSETS	37,683,386	(1,907,607)	35,775,779
TOTAL LIABILITIES	5,840,296	(263,538)	5,576,758
TOTAL DISTRICT EQUITY	31,843,090	(1,644,069)	30,199,021
TOTAL LIABILITIES & EQUITY	37,683,386	(1,907,607)	35,775,779
RECEIPTS			
		\$ 35,833	
CASH DISBURSEMENTS			
Payroll	\$ 443,036		
General Admin	\$ 2,010,889		
	.		
Total Cash Disbursements		\$ (2,453,925)	
NON-CASH ENTRIES:			
Accrual Modifications -		\$ 510,485	
Changes in A/P, A/R & Pre-paid insurance		_____	
Change during Month - Excess of Cash over Receipts & Non-Cash Adjustments		\$ (1,907,607)	

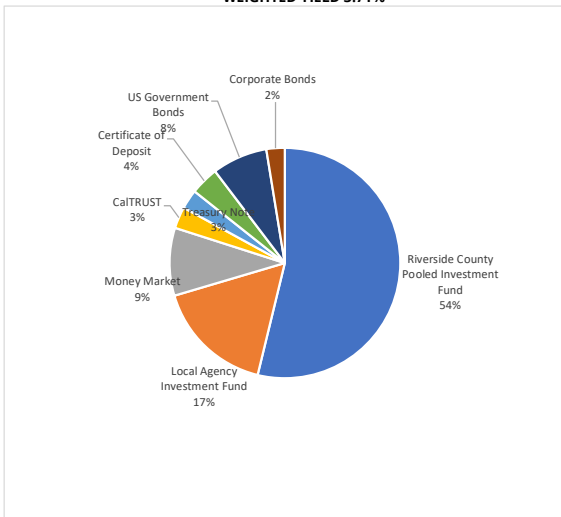
CVMVCD
Cash Journal - deposits
From 7/1/2024 Through 7/31/2024

<u>Effective ...</u>	<u>Transaction Description</u>	<u>Deposits</u>	<u>Payee/Recipient Name</u>
7/31/2024	July Receipt	33,715.00	Local Agency Investment Fund
7/31/2024	July Receipts - Bank Interest	<u>2,118.33</u>	California Bank & Trust
Report Total		<u>35,833.33</u>	

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
INVESTMENT FUND BALANCES AS OF JULY 31, 2024**

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	General Fund	Thermal Capital Fund	Capital Equipment Replacement Fund	Capital Facility Replacement Fund	Capital Project Insectory Fund	BALANCE
LAIF	Common Investments			4.52%	2,134,453	30,378	75,458	577,977	192,573	\$ 3,010,839
Riverside County	Funds 51105 & 51115			4.30%	6,914,908	98,414	244,458	1,872,449	623,873	\$ 9,754,103
CalTRUST	Medium Term Fund			4.47%	385,991	5,493	13,646	104,520	34,825	\$ 544,475
CA Bank & Trust	Market Rate			1.65%	1,170,697	16,662	41,387	317,007	105,622	\$ 1,651,374
Pershing	Market Rate			1.00%	51,307	730	1,814	13,893	4,629	\$ 72,373
Federal Home Ln	US Government Bonds	11/24/2020	11/24/2025	0.63%		24,462	60,763	465,422	155,072	\$ 705,720
Federal Natl Mtg Assn	US Government Bonds	11/25/2020	11/25/2025	0.63%		24,459	60,756	465,363	155,052	\$ 705,630
Bank Amer Corp	Corporate Bonds	11/25/2020	11/25/2025	0.65%		16,150	40,115	307,268	102,377	\$ 465,910
US Treasury Securities	Treasury Note	1/17/2023	1/15/2026	3.88%		17,002	42,234	323,491	107,783	\$ 490,510
ALL IN American Cred	Certificate of Deposit	1/18/2023	1/19/2027	4.55%		8,564	21,273	162,941	54,290	\$ 247,068
Austin Telco	Certificate of Deposit	1/27/2023	1/27/2028	4.75%		7,870	19,549	149,741	49,892	\$ 227,052
Alaska USA Fed Cr	Certificate of Deposit	3/8/2023	3/8/2028	4.60%		8,561	21,266	162,892	54,273	\$ 246,993
Total Investments					10,657,357	258,746	642,720	4,922,965	1,640,260	\$ 18,122,048

**PORTFOLIO COMPOSITION AS OF JULY 31, 2024
WEIGHTED YIELD 3.71%**



In compliance with the California Code Section 53646; the Finance Administrator of the Coachella Valley Mosquito and Vector Control District hereby certifies that sufficient liquidity and anticipated revenue are available to meet the District's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Coachella Valley Mosquito and Vector Control District's adopted investment policy

Respectfully submitted

NOTED AND APPROVED
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CVMVCD
Statement of Revenue and Expenditures
July 31, 2024

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget	
Revenues										
4000	Property Tax - Current Secured	5,348,216	0	0	0	0	0	(5,348,216)	(100)%	
4010	Property Tax - Curr. Supplmntl	67,646	0	0	0	0	0	(67,646)	(100)%	
4020	Property Tax - Curr. Unsecured	252,667	0	0	0	0	0	(252,667)	(100)%	
4030	Homeowners Tax Relief	37,471	0	0	0	0	0	(37,471)	(100)%	
4070	Property Tax - Prior Supp.	53,097	0	0	0	0	0	(53,097)	(100)%	
4080	Property Tax - Prior Unsecured	12,532	0	0	0	0	0	(12,532)	(100)%	
4090	Redevelopment Pass-Thru	8,465,177	0	0	0	0	0	(8,465,177)	(100)%	
4520	Interest Income - LAIF/CDs	275,000	0	2,118	0	2,118	2,118	(272,882)	(99)%	
4530	Other Miscellaneous Receipts	63,000	5,250	0	(5,250)	5,250	0	(63,000)	(100)%	
4551	Benefit Assessment Income	2,370,094	0	0	0	0	0	(2,370,094)	(100)%	
	Total Revenues	16,944,900	5,250	2,118	(3,132)	5,250	2,118	(3,132)	(16,942,782)	(100)%
Expenditures										
Payroll Expenses										
5101	Payroll - FT	6,656,349	554,696	436,782	117,914	554,696	436,782	117,914	6,219,568	93 %
5102	Payroll Seasonal	202,865	18,878	15,193	3,686	18,878	15,193	3,686	187,672	93 %
5103	Temporary Services	14,900	1,242	0	1,242	1,242	0	1,242	14,900	100 %
5105	Payroll - Overtime Expense	29,440	2,453	4,024	(1,571)	2,453	4,024	(1,571)	25,416	86 %
5150	CalPERS State Retirement	1,480,875	839,491	739,979	99,512	839,491	739,979	99,512	740,896	50 %
5155	Social Security Expense	409,979	34,287	28,766	5,521	34,287	28,766	5,521	381,213	93 %
5165	Medicare Expense	95,882	8,019	6,728	1,291	8,019	6,728	1,291	89,155	93 %
5170	Cafeteria Plan	1,381,508	115,126	192,709	(77,584)	115,126	192,709	(77,584)	1,188,799	86 %
5172	Retiree Healthcare	210,000	17,500	39,095	(21,595)	17,500	39,095	(21,595)	170,905	81 %
5180	Deferred Compensation	137,156	11,430	(13,980)	25,410	11,430	(13,980)	25,410	151,136	110 %
5195	Unemployment Insurance	34,236	2,904	1,111	1,793	2,904	1,111	1,793	33,126	97 %
	Total Payroll Expenses	10,653,191	1,606,025	1,450,406	155,619	1,606,025	1,450,406	155,619	9,202,785	86 %

CVMVCD
Statement of Revenue and Expenditures
July 31, 2024

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Administrative Expenses									
5250 Tuition Reimbursement	20,000	1,667	0	1,667	1,667	0	1,667	20,000	100 %
5300 Employee Incentive	10,000	833	243	590	833	243	590	9,757	98 %
5302 Wellness	10,600	883	0	883	883	0	883	10,600	100 %
5305 Employee Assistance Program	2,500	208	0	208	208	0	208	2,500	100 %
6000 Property & Liability Insurance	317,738	27,728	15,296	12,432	27,728	15,296	12,432	302,442	95 %
6001 Workers' Compensation Insurance	228,798	23,233	22,947	287	23,233	22,947	287	205,852	90 %
6050 Dues & Memberships	56,147	26,854	10,843	16,012	26,854	10,843	16,012	45,304	81 %
6060 Reproduction & Printing	41,950	3,496	6,049	(2,553)	3,496	6,049	(2,553)	35,901	86 %
6065 Recruitment/Advertising	6,000	500	250	250	500	250	250	5,750	96 %
6070 Office Supplies	23,035	1,820	1,035	784	1,820	1,035	784	22,000	96 %
6075 Postage	6,300	525	201	324	525	201	324	6,099	97 %
6080 Computer & Network Systems	13,399	1,117	0	1,117	1,117	0	1,117	13,399	100 %
6085 Bank Service Charges	500	42	0	42	42	0	42	500	100 %
6090 Local Agency Formation Comm.	3,000	0	3,196	(3,196)	0	3,196	(3,196)	(196)	(7)%
6095 Professional Fees	136,850	5,154	717	4,438	5,154	717	4,438	136,133	99 %
6100 Attorney Fees	97,000	11,833	0	11,833	11,833	0	11,833	97,000	100 %
6106 HR Risk Management	8,000	667	0	667	667	0	667	8,000	100 %
6110 Conference Expense	60,400	933	1,225	(292)	933	1,225	(292)	59,175	98 %
6115 In-Lieu	13,200	1,100	1,100	0	1,100	1,100	0	12,100	92 %
6120 Trustee Support	7,600	633	351	282	633	351	282	7,249	95 %
6200 Meetings Expense	11,380	948	2,269	(1,320)	948	2,269	(1,320)	9,111	80 %
6210 Promotion & Education	33,200	2,767	87	2,680	2,767	87	2,680	33,113	100 %
6220 Public Outreach Advertising	56,000	4,667	0	4,667	4,667	0	4,667	56,000	100 %
6500 Benefit Assessment Expenses	83,000	0	0	0	0	0	0	83,000	100 %
Total Administrative Expenses	1,246,597	117,609	65,808	51,800	117,609	65,808	51,800	1,180,788	95 %
Utilities									
6400 Utilities	137,783	11,482	632	10,850	11,482	632	10,850	137,151	100 %
6410 Telecommunications	2,760	230	212	18	230	212	18	2,548	92 %
Total Utilities	140,543	11,712	845	10,867	11,712	845	10,867	139,698	99 %

CVMVCD
Statement of Revenue and Expenditures
July 31, 2024

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Operating									
7000 Uniform Expense	61,749	5,096	1,271	3,825	5,096	1,271	3,825	60,478	98 %
7050 Safety Expense	45,220	3,735	2,198	1,537	3,735	2,198	1,537	43,022	95 %
7100 Physican Fees	3,000	250	0	250	250	0	250	3,000	100 %
7150 IT Communications	94,980	7,915	6,159	1,756	7,915	6,159	1,756	88,821	94 %
7200 Household Supplies	3,000	250	1,333	(1,083)	250	1,333	(1,083)	1,667	56 %
7300 Repair & Maintenance	47,000	3,917	2,427	1,490	3,917	2,427	1,490	44,573	95 %
7310 Maintenance & Calibration	6,800	0	0	0	0	0	0	6,800	100 %
7350 Permits, Licenses & Fees	9,242	5,307	1,050	4,258	5,307	1,050	4,258	8,193	89 %
7360 Software Licensing	64,529	18,410	1,746	16,664	18,410	1,746	16,664	62,783	97 %
7400 Vehicle Parts & Supplies	59,700	4,975	1,019	3,956	4,975	1,019	3,956	58,681	98 %
7420 Offsite Vehicle Maint & Repair	19,378	1,615	374	1,241	1,615	374	1,241	19,004	98 %
7450 Equipment Parts & Supplies	34,380	3,515	2,204	1,311	3,515	2,204	1,311	32,176	94 %
7500 Small Tools Furniture & Equip	6,500	542	0	542	542	0	542	6,500	100 %
7550 Lab Supplies & Expense	55,275	4,800	2,485	2,315	4,800	2,485	2,315	52,790	96 %
7570 Aerial Pool Surveillance	25,000	0	0	0	0	0	0	25,000	100 %
7575 Surveillance	134,610	37,193	24,101	13,092	37,193	24,101	13,092	110,509	82 %
7600 Staff Training	141,774	8,541	18,117	(9,576)	8,541	18,117	(9,576)	123,657	87 %
7650 Equipment Rental	1,500	125	0	125	125	0	125	1,500	100 %
7675 Contract Services	170,258	17,456	11,422	6,034	17,456	11,422	6,034	158,836	93 %
7680 Cloud Computing Services	235,037	86,506	5,924	80,582	86,506	5,924	80,582	229,113	97 %
7700 Motor Fuel & Oils	159,800	13,317	11,227	2,089	13,317	11,227	2,089	148,573	93 %
7750 Field Supplies	23,000	1,917	1,214	703	1,917	1,214	703	21,786	95 %
7800 Control Products	832,830	7,083	0	7,083	7,083	0	7,083	832,830	100 %
7850 Aerial Applications	150,000	12,500	0	12,500	12,500	0	12,500	150,000	100 %
8415 Capital Outlay	101,350	13,379	7,698	5,681	13,379	7,698	5,681	93,652	92 %
8510 Research Projects	250,000	20,833	12,966	7,867	20,833	12,966	7,867	237,034	95 %
9000 Contingency Expense	275,000	22,917	0	22,917	22,917	0	22,917	275,000	100 %
Total Operating	3,010,912	302,093	114,935	187,158	302,093	114,935	187,158	2,895,977	96 %

CVMVCD
Statement of Revenue and Expenditures
July 31, 2024

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Contribution to Capital Reserves									
8900 Transfer to other funds	1,893,658	157,805	157,805	0	157,805	157,805	0	1,735,853	92 %
Total Contribution to Capital Reserves	1,893,658	157,805	157,805	0	157,805	157,805	0	1,735,853	92 %
Total Expenditures	16,944,900	2,195,243	1,789,798	405,444	2,195,243	1,789,798	405,444	15,155,102	89 %
Net revenue over/(under) expenditures	0	(2,189,993)	(1,787,680)	402,313	(2,189,993)	(1,787,680)	402,313		

CVMVCD

Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2024

		Current Year
Assets		
Cash and Investments		
1000	Cash - Investments	18,122,047.94
1016	Petty Cash	500.00
1017	Petty Cash Checking	1,500.00
1035	CB&T General Checking	56,847.71
1036	CB&T Payroll Checking	445,857.05
	Total Cash and Investments	<u>18,626,752.70</u>
Restricted Assets		
1040	Restricted Assets - Pension Stabilization CEPPT	201,396.89
	Total Restricted Assets	<u>201,396.89</u>
Current Assets		
1050	Accounts Receivable	370,517.89
1051	Lease Payments Receivable	29,910.24
1080	Interest Receivable	45,822.97
1085	Inventory	417,938.78
1166	Prepaid IT Service	13,966.65
1167	Prepaid Research Proposals	64,829.26
1168	Prepaid Expenses	551,094.79
1169	Deposits	1,005,930.00
	Total Current Assets	<u>2,500,010.58</u>
Fixed Assets		
1170	Construction in Progress	72,606.36
1300	Equipment/Vehicles	2,305,558.91
1310	Computer Equipment	827,649.76
1311	GIS Computer Systems	301,597.91
1320	Office Furniture & Equipment	1,348,648.73
1330	Land	417,873.30
1335	Oleander Building	5,665,861.83
1336	Signage	23,651.39
1340	Structures & Improvements	3,485,233.50

CVMVCDBalance Sheet - Unposted Transactions Included In Report
As of 7/31/2024

		<u>Current Year</u>
1341	Bio Control Building	6,923,882.74
1342	Bio Control Equip/Furn	43,986.77
1399	Accumulated Depreciation	(12,681,531.98)
	Total Fixed Assets	<u>8,735,019.22</u>
	Other Assets	
1520	Resources to Be Provided	3,514,102.32
1525	Deferred Outflows of Resources	1,301,492.00
1530	Deferred Outflows of Resources - OPEB	897,005.31
1900	Due to/from	0.12
	Total Other Assets	<u>5,712,599.75</u>
	Total Assets	<u><u>35,775,779.14</u></u>
	Liabilities	
	Short-term Liabilities	
	Accounts Payable	
2015	Credit Card Payable	120,521.88
2020	Accounts Payable	272,103.07
2030	Accrued Payroll	151,303.43
2040	Payroll Taxes Payable	68,234.78
2185	Employee Dues	6,806.30
	Total Accounts Payable	<u>618,969.46</u>
	Total Short-term Liabilities	<u>618,969.46</u>
	Long-term Liabilities	
2100	Pollution Remediation Obligation	2,100,000.00
2200	Net Pension Liability	1,522,076.00
2230	Deferred Inflows - OPEB	483,696.00
2235	Deferred Inflow of Resources - Leases	29,910.25
2300	Net OPEB Liability	44,168.00
2500	Compensated Absences Payable	777,938.78
	Total Long-term Liabilities	<u>4,957,789.03</u>
	Total Liabilities	<u><u>5,576,758.49</u></u>

CVMVCD

Balance Sheet - Unposted Transactions Included In Report
As of 7/31/2024

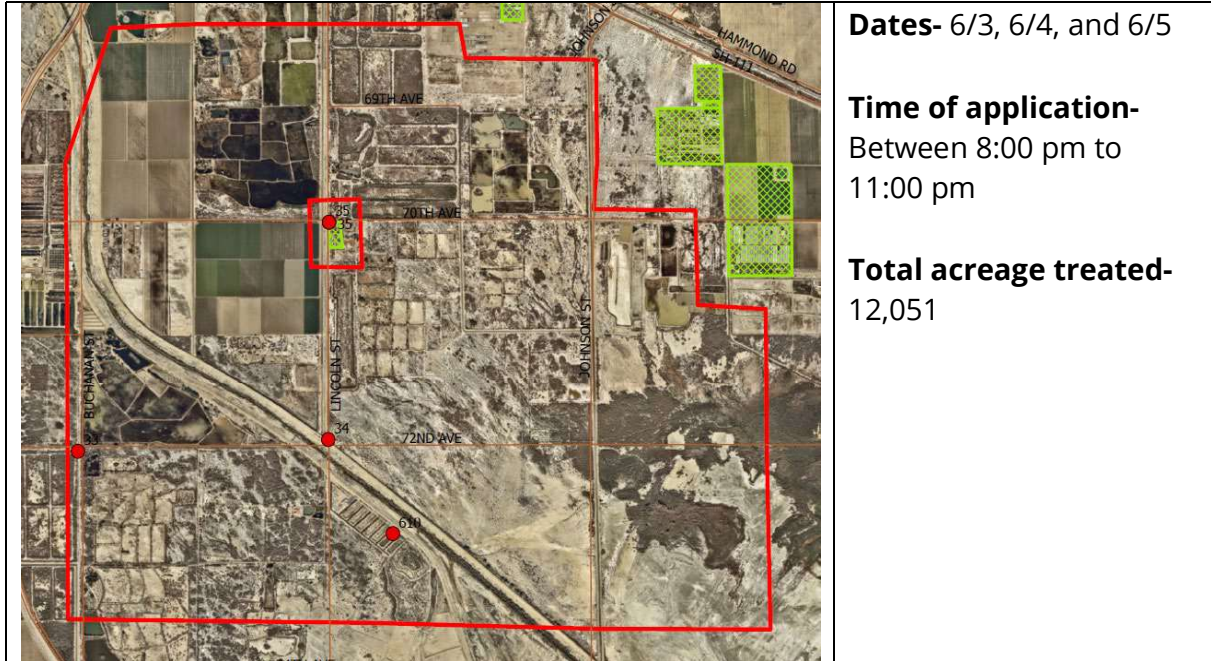
	<u>Current Year</u>
Fund Balance	
Non Spendable Fund Balance	
3920 Investment in Fixed Assets	10,673,170.66
3945 Reserve for Prepaids & Deposit	1,041,259.68
3960 Reserve for Inventory	459,270.86
Total Non Spendable Fund Balance	<u>12,173,701.20</u>
Committed Fund Balance	
3965 Public Health Emergency	4,851,276.00
Total Committed Fund Balance	<u>4,851,276.00</u>
Assigned Fund Balance	
3910 Reserve for Operations	5,800,000.00
3925 Reserve for Future Healthcare Liabilities	453,746.00
3955 Thermal Remediation Fund	63,688.00
3970 Reserve for Equipment	726,018.00
3971 Reserve for Facility & Vehicle Replacement	2,659,312.00
Total Assigned Fund Balance	<u>9,702,764.00</u>
Unassigned Fund Balance	
3900 Fund Equity	(568,650.76)
3991 Prior Year Adjustment GASB87	20,909.82
3999 P&L Summary	5,663,089.43
Total Unassigned Fund Balance	<u>5,115,348.49</u>
Current YTD Net Income	
	(1,644,069.04)
Total Current YTD Net Income	<u>(1,644,069.04)</u>
Total Fund Balance	<u>30,199,020.65</u>
Total Liabilities and Net Assets	<u><u>35,775,779.14</u></u>



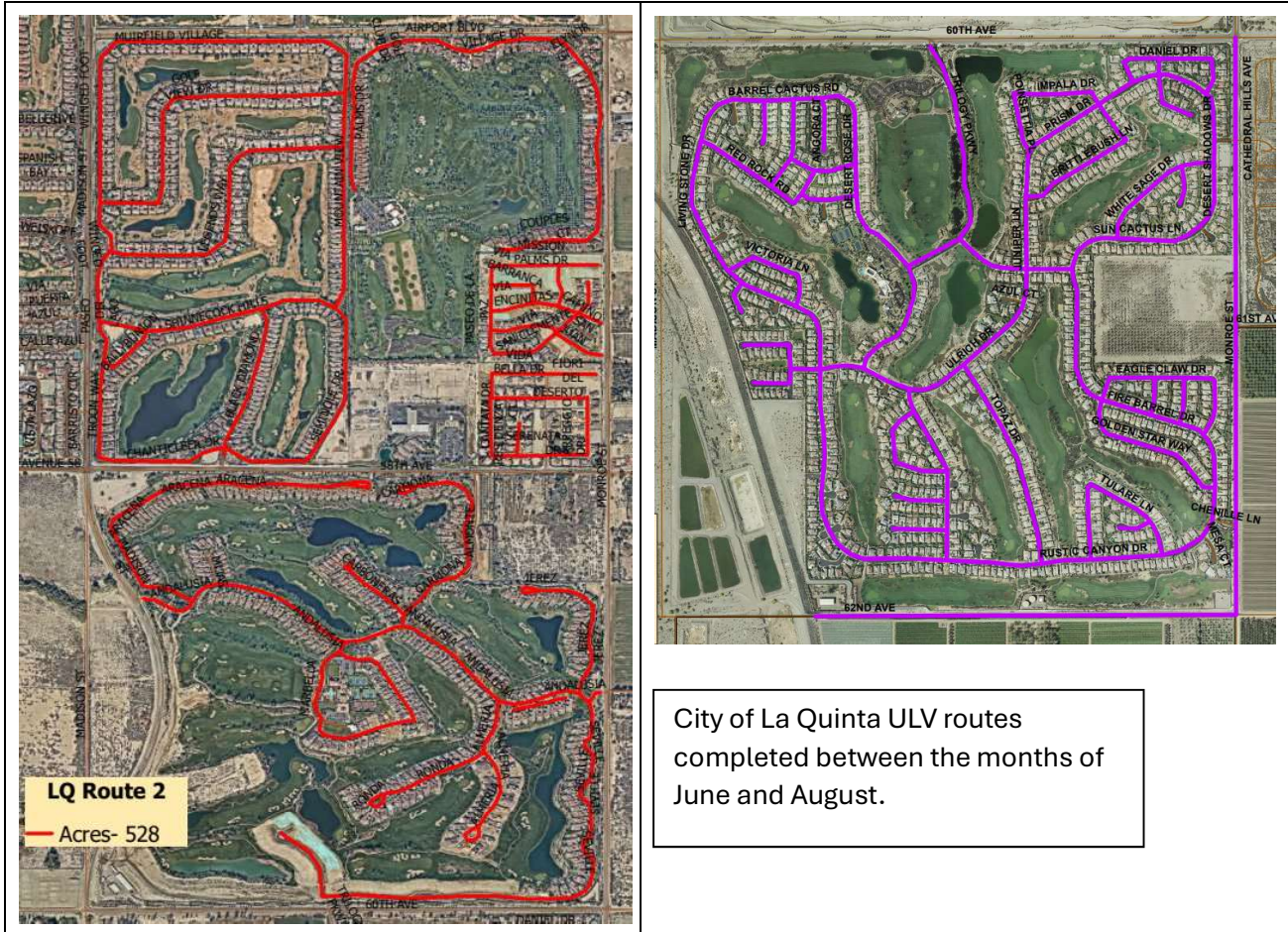
DEPARTMENT REPORTS

OPERATIONS

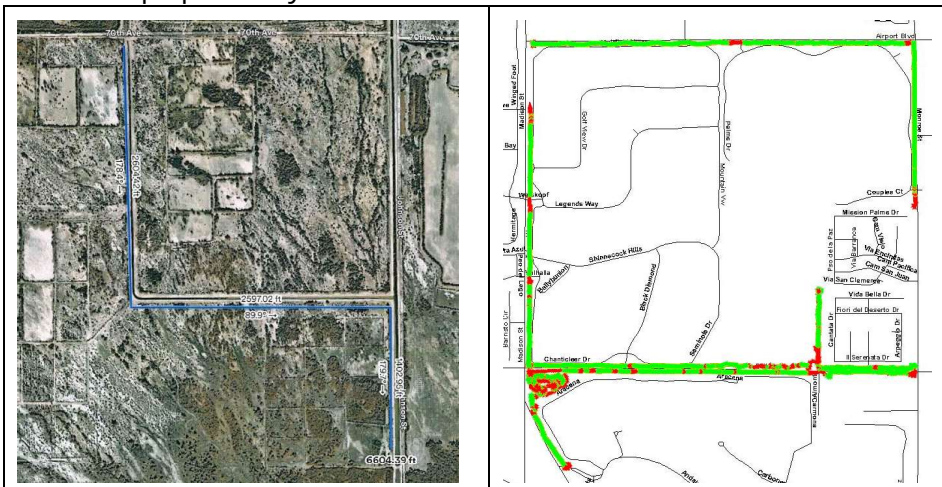
Aerial Adulticide Applications: Six aerial adulticide applications were performed responding to West Nile Virus detection surrounding Salton Sea shoreline. These applications assist in reducing the mosquito adult abundance, therefore, reducing the risk of virus transmission. The adulticides are applied at very low dosages. The low dosages, plus natural degradation by UV light and water, ensure minimal risk to the public and environment.



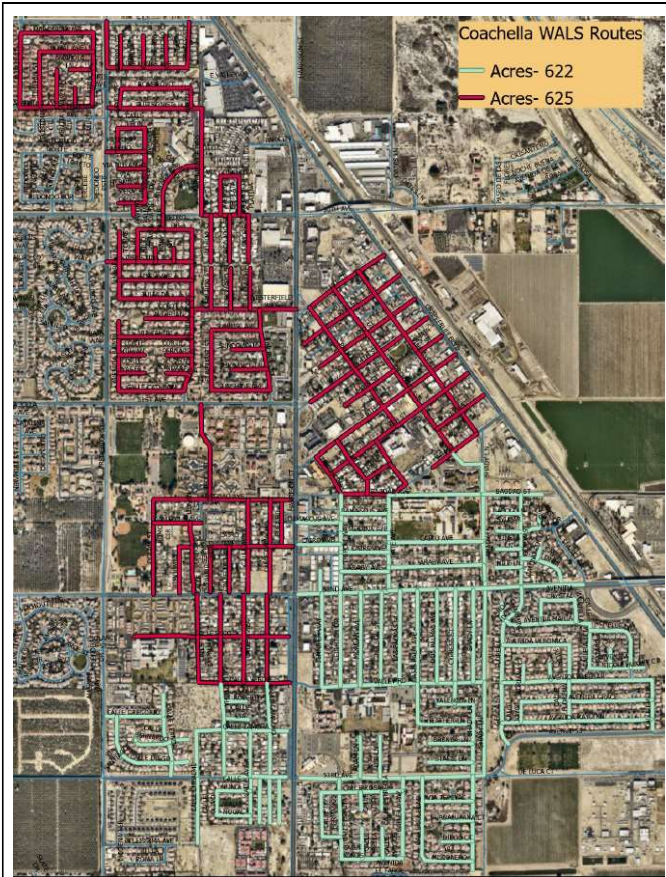
Ground ULV Applications: 33 ground ULV applications totaling 15,314.67 acres were performed from June through August. These applications took place in the early mornings, starting around 2 am through about 5:30 am. Below are some examples of the routes created and where treatments were completed.



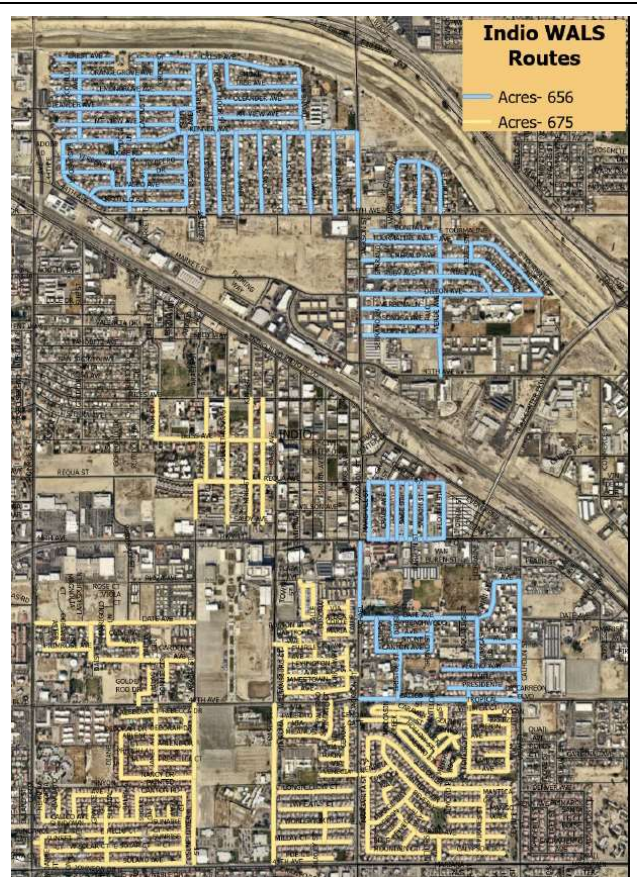
Arbovirus Response: From June through August the operations team conducted 14 barrier applications in response to the virus detections. The below images illustrate the locations near the positive traps primarily in rural habitats.



Ground Larvicide Applications- On July 20th the District commenced the first of eight planned ground larvicide applications in the City of Indio and Coachella. These efforts are targeting *Aedes aegypti* mosquitoes. Extensive research is done during the planning of the applications, mosquito trap collection data from previous year is used to assist us to determine locations within the Coachella Valley where *A. aegypti* trap collection was the highest. From July through September. These applications are done on Saturday's starting around 1:00 am. The planned dates are as follows, 7/20, 7/27, 8/3, 8/10, 8/17, 8/24, 9/7, and 9/21.



Map illustrating ground larvicide routes in the City of Coachella totaling 1,247 acres. A total of 7 applications have been done with a total of 8,729 acres.



Map illustrating ground larvicide routes in the City of Indio totaling 1,331 acres. A total of 7 applications have been done with a total of 9,317 acres.

UAS Larvicide Applications: Drone applications were performed responding to high mosquito larvae population and to arbovirus response surrounding Salton Sea shoreline. These applications assist in reducing the mosquito larvae abundance in hard to access areas. Treated areas are known sources treated routinely and other new sources. Image on the right is the Hyllo drone. It is one of our newest drones taking part in an air flight test.



Below is the information of drone larvicide applications done in June through August. Information includes products used, amounts and area covered, during this timeline the team covered about 546.15 acres.

Month and Products	Amount used Lbs.	Acreage covered	Month and Products	Amount used Lbs.	Acreage covered
June	2,980	317.5	August	960	88.66
Altosid Pellets	220	22	Aquabac200G	160	59.33
Aquabac200G	1,040	104	Censor	200	13.33
Censor	1,400	140	VectoBac G	160	16
Vectobac G	120	11.5	Total	5,420	546.15
VectoPrime FG	200	40			
July	1,480	139.99			
Aquabac200G	1,320	125.33			
VectoBac G	160	14.66			

INFORMATION TECHNOLOGY

Integrations: Microsoft and KnowBe4 have recently integrated their platforms, which allows us to manage our Microsoft 365 Blocklist directly from KnowBe4's PhishER Platform. This integration enhances our email security by enabling a streamlined approach to blocking malicious or spam emails.

By utilizing the Blocklist feature, we can proactively prevent unwanted and potentially harmful emails from reaching our users' inboxes. This feature provides several key functions:

- **Blocking Specific Senders:** You can blacklist individual email addresses to ensure that emails from these senders are automatically blocked.
- **Blocking Domains:** Entire domains can be blocked, preventing any emails originating from those domains from reaching our users.

By using these blocking capabilities, we significantly reduce the risk of phishing attacks and other email-based threats, ensuring a safer and more secure email environment for our organization.

Computer Refresh: The Operation Leads, Facilities, and Fleet departments have recently been provided with new monitors and mini-PCs. This upgrade aims to enhance their job performance by offering more advanced technology and improved computing capabilities, which in turn boosts efficiency and supports their various tasks.

Soon, the Surveillance Department and the Administration Department will also receive similar upgrades. This phased approach allows us to maximize the lifecycle of our technology assets. By equipping each department with up-to-date technology, we aim to improve the overall employee experience and ensure that all users can work more effectively, regardless of their location.

FLEET SERVICES

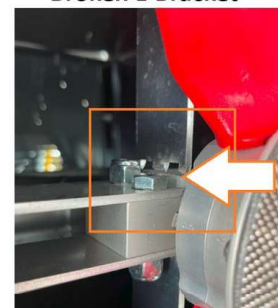
Application Equipment: Operations has been carrying out Wide Area Larvicide (WAL) applications in the cities of Indio and Coachella. This is done using four Super Duty A1 Mist Sprayers, which are powered by 20.0 HP Honda GX 630 engines maintained by Fleet Services. These sprayers are mounted on three Chevrolet 1500 Silverado trucks and one Ford F-150 truck.

On April 9, 2024, during the Board of Trustees meeting, two new Super Duty A1 Mist Sprayers were purchased. These new units feature a modified design compared to the original models the District has been using since 2020. Specifically, the new design includes alterations to the L-Brackets, which has led to some issues.

The manufacturer has introduced notches at the bend-point of these brackets, creating a weak spot. As a result, the vibration from the sprayers is causing these brackets to break at the weak points. To address this, our Shop Mechanics have had to replace or fabricate new L-Brackets.

After each WALs Mission, our Shop Mechanics conduct both visual and startup inspections to ensure everything is functioning correctly and to prevent any potential issues.

Broken L-Bracket



Department Background

The goals of the Public Outreach Department include supporting the District Mission by providing educational opportunities for the public at large. The department divides such opportunities in a variety of ways to influence our residents in a strategic way. Community events are an excellent way to spread awareness, provide information, and answer questions by interacting with families, residents, and visitors alike. Summer months typically lead to fewer outdoor events due to the valley's high temperatures. As an alternative, the outreach department focuses on youth summer camps, summer school presentations, senior center presentations, and engaging the public through various social media channels.

Youth and Adult Education

During this reporting period the outreach team visited 81 classrooms in 15 elementary schools. 75 of which were conducted during the CVUSD summer school session, with an average of 20 students per classroom. Additionally, through its partnership with the Desert Recreation District, the outreach team visited 3 seniors centers and led 4 summer camps at community centers throughout the Valley.



As part of ongoing efforts to reach more students throughout the valley, an updated lesson booklet was created and will be incorporated into the Palm Springs Unified School District's science resources website. Teachers in PSUSD will now have the option to use the lesson throughout the year as part of a multiday mosquito and vector educational unit, with the culminating lesson/activity being an in person visit by District staff.


News & Media

Six press releases were created between the months of June-August 2024. Each press release highlighted a new West Nile Positive detection in La Quinta, Rancho Mirage, and Indian Wells for 2024. Additionally, a press release was published for the Wide Area Larvicide Applications conducted in the cities of Coachella and Indio, with 13,500 mailers sent out to residents in these areas.



The Outreach team partnered with Desert Recreation District to create a social media campaign reminding residents to wear repellent during outdoor activities. A Reel was created and published to Facebook and Instagram resulting in 1.3k views and a 12.5% increase in followers. The outreach team continues to use Facebook, Instagram, and Nextdoor to educate residents about the importance of repellent use, source reduction, and uses these platforms to update and inform resident of virus activity and control efforts throughout the valley.

A red poster with white text and a logo for Coachella Valley Unified School District. The text reads: "Mosquito Control Treatments". Below this, it states: "THE DISTRICT WILL CONDUCT WEEKLY TRUCK-MOUNTED LARVAL MOSQUITO CONTROL APPLICATIONS IN YOUR NEIGHBORHOOD TO REDUCE THE RISK OF LOCAL TRANSMISSION OF MOSQUITO BORNE VIRUSES." There is a map of a residential area with red lines indicating the spray routes. At the bottom, it says: "When: Saturdays from 1am-7am July 20th- September 21st, 2024" and provides contact information: "43-420 Tredler Place, Indio, CA 92201 760-342-8287 - cvmosquito.org". There is also a QR code and social media icons for Facebook, Instagram, and Nextdoor.

	<p align="center">Coachella Valley Mosquito and Vector Control District</p> <p align="center">Staff Report</p>	<p align="center">September 16, 2024</p>
<p>Agenda Item: Informational Item</p> <p>District Travel for the Board of Trustees</p>		
<p>Background:</p> <p>MVCAC 93rd Annual Conference – Oakland, CA (January 26-29, 2025)</p> <p align="center">Requests to attend must be made by December 20, 2024, VIA EMAIL: mscarborougheckel@cvmosquito.org</p> <p>AMCA 91st Annual Meeting – San Juan, Puerto Rico (March 3-7, 2025)</p> <p align="center">Requests to attend must be made by January 7, 2025, VIA EMAIL: mscarborougheckel@cvmosquito.org</p>		
<p>Strategic Business Plan Alignment:</p> <p>Goal 2 – Governance and HR – A strong culture supports the Board and staff team that grows in skill, teamwork, and experience.</p> <p>Objective 2.4 – Establish conditions that ensure the Board of Trustees are engaged and productive and possess a deep understanding of the District.</p>		



**Coachella Valley Mosquito and
Vector Control District**

September 16, 2024

Staff Report

Agenda Item: Informational Item

California Special Districts Association (CSDA) Annual Conference, September 9-12, 2024, Indian Wells, CA

Background:

The annual California Special Districts Association Conference was four days of education on all major areas related to aspects that affect Special Districts.

The conference offered sessions for attendees that provided new information, as well as an update on the basics. Breakout sessions offered included:

- **California Economic Forecast: A Look Ahead;** The University of California, Los Angeles (UCLA) and Avenu Insights & Analytics joined forces for a report on California's economic future. For 60 years, UCLA Anderson Forecast has provided forecasts for economies across the country; its projections are recognized as one of the most accurate, widely followed, and frequently cited in California. Avenu has provided regional/local forecasts and trends in California for 40 years. Together, their reports provide a comprehensive macro and micro forecast for cities.
- **When Decorum and Civility Do Not Work, Then What?;** This session reviewed the legal and policy process for defining roles, values, and expectations, which the governing body – the Board – and executive director set the tone and tenor for when it comes to effective and respectful District operations.
- **How Special Districts Can Work with Various Partners and Cities to Secure Revenue and Improve Services to Our Shared Communities;** In this session, presenters showed the dynamic and multifaceted relationships between special districts, local partners, and cities. They also highlighted innovative ways to engage with communities, ensuring that funding measures are grounded in the needs and desires of the residents they serve.

ATTENDEES:

Board President, John Peña

Trustee, Bito Larson

Jeremy Wittie, MS, CSDM, General Manager

David l'Anson, Administrative Finance Manager
Crystal Moreno, MS, Human Resources Manager
Jennifer A. Henke, MS, BCE, Laboratory Manager
Greg Alvarado, Operations Manager
Robert Gaona, Public Information Manager
Megan Scarborough-Eckel, Clerk of the Board
Rosendo Ruiz, Accounting Technician I



**Coachella Valley Mosquito and
Vector Control District**

Staff Report

September 16, 2024

Agenda Item: Items of General Consent

Approval of Resolution 2024-12 Biennial Adoption of a Conflict-of-Interest Code- **Megan Scarborough-Eckel, Executive Assistant/Clerk of the Board**

Background:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially each even-numbered year. Local government agencies are required to submit to the County Board of Supervisors a Notice indicating whether or not an amendment is necessary.

The District submitted the Notice to the County of Riverside Board of Supervisors on May 18, 2022, with the intention of not making an amendment. However, upon further review it was discovered we shall eliminate a former position title and add a position title. Thus, the amendments are 1) removing the title of Public Information Officer position and 2) adding the title of the Public Information Manager position.

With the approval of this Resolution by the County Board of Supervisors, all previously adopted District Conflict of Interest Codes are rescinded. The District's amended Code is not effective until it has been approved by the Board of Supervisors.

Staff Recommendation:

Staff recommends approval of Resolution 2024-12 adopting a Conflict of Interest Code for the District.

Attachments:

- Resolution 2024-12
- Appendix "A"

RESOLUTION NO. 2024-12

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT BIENNIAL ADOPTION OF CONFLICT OF INTEREST CODE

WHEREAS, the Coachella Valley Mosquito and Vector Control District ("District") is a special district and local government agency required by Government Code Section 87300 to promulgate a Conflict of Interest Code; and

WHEREAS, the Political Reform Act (Government Code Section 81000, et seq.) requires the District to adopt and promulgate a conflict of interest code; and

WHEREAS, the Fair Political Practices Commission ("FPPC") has adopted a provision at Title 2, section 18730 of the California Code of Regulations which sets forth the terms of a standard model conflict of interest code which may be incorporated by reference so as to constitute the adoption of a Conflict of Interest Code by the District; and

WHEREAS, the FPPC requires that every local agency review its Conflict of Interest Code every even-numbered year to determine whether amendment of its code is necessitated by changed circumstances; and

WHEREAS, the District's Board of Trustees desires to amend the District's Conflict of Interest Code by removing from the list of positions designated as being subject to the Code, the position of the Public Information Officer and adding the position of Public Information Manager.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals.

The recitals set forth above are true and correct.

Section 2. Rescission.

That all previously adopted resolutions approving the District's Conflict of Interest Code are hereby rescinded.

Section 3. Code Adoption.

The District hereby adopts, by this reference, the model conflict of interest code promulgated by the FPPC as Regulation 18730 of Title 2 of the California Code of Regulations ("FPPC Model Conflict of Interest Code") as the Conflict of Interest Code for the Coachella Valley Mosquito and Vector Control District ("District Conflict of Interest Code"). A copy of the FPPC Model Conflict of Interest Code effective as of the date of adoption of this resolution is attached as Exhibit A. Future amendments to the FPPC Model Conflict of Interest Code approved by the Fair Political Practices Commission are hereby incorporated into the District Conflict of Interest Code.

Section 4. Disclosure Categories and Designated Positions.

(a) Those officials, employees and consultants designated in the attached Appendix A - Disclosure Categories and Designated Positions ("Appendix A"), incorporated herein by this reference as though fully set forth, shall be subject to the provisions of the District Conflict of Interest Code pursuant to the applicable disclosure categories.

(b) Any consultant who performs the ongoing duties of any of the designated positions shall be assigned the same disclosure categories as that position, subject to the following limitation: The District General Manager may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The District General Manager's determination shall be filed with the District's Clerk of the Board and is a public record and shall be retained for public inspection in the same manner and location as the District Conflict of Interest Code.

Section 5. Filing.

Pursuant to Title 2, section 18730(b)(4) of the California Code of Regulations, those officials, employees and consultants designated in Appendix A shall file statements of economic interest with the Clerk of the Board to whom the Board of Trustees of the Coachella Valley Mosquito and Vector Control District hereby delegates the authority to carry out the duties of filing officer. The annual statement of economic interests shall be duly filed no later than April 1 of each calendar year.

Section 6. Prohibition Concerning Prospective Employment.

No District employee who is designated in Appendix A shall make, participate in making, or otherwise use their official position to influence any governmental decision directly relating to any person with whom they are negotiating or has any arrangement concerning, prospective employment. For purposes of the District Conflict of Interest Code, the term "person" includes any natural person, corporation or other form of business entity and extends to any of its agents.

Section 7. Ethics Training.

Those employees designated in Appendix A shall be required to attend ethics training as set forth at Government Code section 53235.

Section 8. Violations.

Violations of the District Conflict of Interest Code by any employee designated in Appendix A may result in discipline up to and including termination. Alleged violations of this Code by an employee shall be processed as otherwise provided in the District's personnel policies and procedures.

Section 9. Transmission to the County.

The Board of Trustees hereby authorizes the Clerk of the Board to transmit a copy of this Resolution to the Board of Supervisors of the County of Riverside ("Board of Supervisors") for their approval as the code reviewing body for the District.

Section 10. Effective Date.

This Resolution shall take effect upon its approval by the Board of Supervisors.

[REMAINDER OF PAGE WAS INTENTIONALLY LEFT BLANK]

Section 11. Certification.

The Clerk of the Board shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

PASSED, ADOPTED, AND APPROVED, this 16th day of September 2024

John Peña, President
Board of Trustees

ATTEST:

Megan Scarborough-Eckel, Clerk of the Board

APPROVED AS TO FORM:

Lena D. Wade, General Counsel

REVIEWED:

Jeremy Wittie, MS, CSDM, General Manager

EXHIBIT "A"
FPPC MODEL CONFLICT OF INTEREST CODE
Effective as of August 1, 2024

[Attached]

APPENDIX A

APPENDIX TO THE CONFLICT OF INTEREST CODE FOR THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

II. Disclosure Categories

The following categories of reportable economic interests are established:

Category 1: Persons in this category shall disclose on FPPC Form 700, Schedule B, all reportable interests in real property located within the jurisdictional boundaries of the District, or within two miles of the District's jurisdictional boundaries, or within two miles of land located outside the District's jurisdictional boundaries which is owned or used by the District..

Category 2: Persons in this category shall disclose on FPPC Form 700, Schedules C and D, all reportable income, loans and business positions.

Category 3: Persons in this category shall disclose on FPPC Form 700, Schedules A-1 and A-2, all reportable investments.

Category 4: Persons in this category shall disclose on FPPC Form 700, Schedules E and F, all reportable gifts and travel payments.

II. Designated Positions

A "Designated Position" is an officer, employee, member or consultant of the District whose position is designated in the District Conflict of Interest Code because the position entails the making or participation in the making of governmental decisions that may foreseeably have a material effect on any financial interest as set forth at Government Code section 82019.

Any Designated Employee whose position is listed in the following table shall be required to file a Statement of Economic Interest with the Board of Supervisors of the County of Riverside, the District's code reviewing body.

DESIGNATED POSITION	DISCLOSURE CATEGORY(IES)
General Manager	1, 2, 3, 4
Administrative Finance Manager	1, 2, 3, 4
Information Technology Manager	1, 2, 3, 4
Human Resources Manager	1, 2, 3, 4

Public Information Manager	1, 2, 3, 4
Laboratory Manager	1, 2, 3, 4
Operations Manager	1, 2, 3, 4
Clerk of the Board	1, 2, 3, 4
Consultants who perform the ongoing duties of any Designated Position	To be determined by the General Manager per the District Conflict of Interest Code



OLD BUSINESS



**Coachella Valley Mosquito and
Vector Control District**

**September 16,
2024**

Staff Report

Agenda Item: Old Business

Discussion and/or approval of delegating authority to General Manager and ad hoc Building Committee to finalize scope of work and negotiate agreement with Centrica Business Solutions for District Energy Project – **Jeremy Wittie, General Manager and David l’Anson, Administrative Finance Manager**

Project Objective:

To implement a budget neutral energy project with cost savings through solar replacement and expansion. Project also includes:

- Installation of Electric Vehicle Charging Infrastructure,
- Replacement of HVAC units,
- Replacement and upgrade of Building Management System,
- Replacement and upgrade lighting to LED

All projects align with the District’s Strategic Plan, Fiscal Responsibility and Environmental Stewardship Core Values, and support the State of California Net Zero Carbon Pollution plan by 2045.

Timeline:

Background

- At the June 2023 CSDA General Manager Summit, Centrica Business Solutions presented a workshop on renewable energy and financing energy savings projects. At this meeting, staff asked Centrica to look at the possibility of installing electric vehicle infrastructure, replacing the District’s solar panel and invertors, and exploring the possibility of battery backup.
- In July 2023, Centrica met with District staff and General Manager for a discovery meeting and site walk.
- From August to November, Centrica conducted a Preliminary Feasibility Assessment
- Before the December 12, 2023, Board Meeting, a workshop was held with Centrica Business Solutions to discuss the Preliminary Feasibility Assessment

- At the December 12, 2023, Board Meeting, the Board of Trustees approved an Investment Grade Audit which included:
 - ASHRAE Level 3 Energy Audit
 - Comprehensive field audit and data gathering
 - Detailed savings and firm costs
 - Measurement and verification methodology
 - Detailed report
- July 2024 - Investment Grade Audit complete – a meeting was held with District staff and the General Manager to review the audit findings.
- September 6 – summary of the Investment Grade Audit report was shared with the ad hoc Building Committee (Trustees Guitron, Walker, and Gardner) and feedback was gathered by staff and Centrica consultants in preparation for September 16th Study session.

Aim for September 16th Study Session / Board Meeting and looking forward

- Staff is seeking project approval and delegation of authority to the GM and ad hoc Building Committee to finalize the scope of the project and negotiate contract agreement with guidance from District General Counsel.
- September to November - the ad hoc Building Committee, General Manager and staff will finalize contract, scope of work, and evaluate financing versus paying cash options.
- November 12, 2024, Board Meeting – Public Hearing will be held, presentation by Staff and ad Hoc committee of the final draft of contract agreement, scope, and project funding options.

Staff Recommendation:

Based on past Board action and the discussion and feedback from ad hoc Building Committee, Staff is recommending that the Board delegate authority to General Manager and ad hoc Building Committee to finalize the scope of work and negotiate agreement with Centrica for the District’s Energy Project.

Results of which will be presented to the Board at the November 12th Board meeting for review, discussion, and/or approval.

Fiscal Impact: TBD



COMMITTEE AND TRUSTEE REPORTS

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

**Finance Committee Meeting
Minutes**

TIME 4:30 p.m. **DATE:** July 9, 2024

LOCATION: 43420 Trader Place Indio, CA 92201

COMMITTEE MEMBERS PRESENT:

Indian Wells	Clive Weightman, Board Treasurer
Palm Desert	Doug Walker, Trustee
County at Large	Bitto Larson, Trustee

COMMITTEE MEMBERS ABSENT:

None

OTHER TRUSTEES PRESENT:

None

STAFF PRESENT:

Jeremy Wittie, General Manager
David l'Anson, Administrative Finance Manager
Megan Scarborough-Eckel, Clerk of the Board

MEMBERS OF THE PUBLIC PRESENT:

Mr. Brad Anderson, Rancho Mirage

1. Call to Order

Treasurer Weightman called the meeting to order at 4:35 p.m.

2. Roll Call

Roll Call indicated that only two (2) Finance Committee members were present.

A quorum was established with Treasurer Weightman and Trustee Walker.

Trustee Larson joined the meeting at 4:37 p.m.

3. Confirmation of Agenda

4. Public Comments

A. PUBLIC Comments — NON-AGENDA ITEMS:

No public comments

B. PUBLIC Comments — AGENDA ITEMS:

No public comments, however, Mr. Brad Anderson of Rancho Mirage phoned in as a member of the public.

5. Items of General Consent

- A. Approval of Minutes from June 11, 2024, Finance Committee Meeting

On a motion from Trustee Walker, seconded by Treasurer Weightman, and passed unanimously, the Finance Committee approved the minutes from June 11, 2024.

Ayes: Treasurer Weightman, Trustee Walker

Noes: None

Abstained: None

Absent: Trustee Larson

6. Discussion, Review, and/or Update-

- A. Review of Check Report Abila MIP for the period of June 12, 2024, to July 2, 2024
- B. Credit Card Changes (Abila report & Microix Workflow Report) -Umpqua Statement dated June 30, 2024
- C. Review of May 2024 Financials and Treasurers Report

A discussion was held; Finance Committee members had questions and comments for staff.

7. Old Business

- A. None

8. New Business

- A. SIT review of expenses, budget, and update on operations
- B. Review of finance-related items on the July Board Agenda

The group discussed the two items of New Business at length.

Trustee Larson requests an ad hoc committee for \$4M expenditure of Centrica project.

Treasurer Weightman states that he will recommend a study session for Centrica project to Board of Trustees.

9. Trustee and/or Staff Comments/Future Agenda Items

Treasurer Weightman advises that Trustee Walker serve as Treasurer at next Finance Committee Meeting on Monday, September 16th as he will be out of town.

10. Adjournment

There being no further business to discuss, Treasurer Weightman adjourned the meeting at 5:35 p.m.