



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting Via Zoom

Monday, December 28, 2020

2:00 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll-free), Meeting ID: 858 1372 4007 or click this link to join: <https://us02web.zoom.us/j/85813724007?pwd=aXdQVy9MVFFrOHlKZzZoWjlQc3hzZz09>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please email your public comment to the Clerk of the Board by 12:00 p.m. on December 28, 2020, at gmorales@cvmvcd.org.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

1. Call to Order - Franz de Klotz, President

2. Roll Call

3. Confirmation of Agenda

4. Public Comments

Please see the information above regarding remote participation and public comments. Those wishing to address the Board should send an email to the Clerk of the Board by 12:00 p.m. on December 28, 2020, at gmorales@cvmvcd.org.

- A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items¹ are requested to do so at this time. When

addressing the Board, please give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

- B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established. California Government Code Section 54950 prohibits the Executive Committee from taking action on a specific item until it appears on the agenda.

5. Review of January 12, 2021 Draft Board Meeting Agenda

6. Trustee/Staff Comments

7. Confirmation of Next Meeting

8. Adjournment

Certification of Posting

I certify that on December 22, 2020 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on December 22, 2020.

Graciela Morales, Clerk of the Board



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting Via Zoom

Tuesday, January 12, 2020

6:00 p.m.

AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

In the interest of maintaining appropriate social distancing and to comply with orders issued by Governor Newsom, the Board encourages the public to participate in this meeting via Zoom by calling 1-888-475-4499 (toll-free), Meeting ID: [854 2354 1962](https://us02web.zoom.us/j/85423541962) or click this link to join: <https://us02web.zoom.us/j/85423541962>. If you would like to comment on the agenda item or subject matter within the jurisdiction of the Board, please send an email to the Clerk of the Board by 3:30 p.m. on January 12, 2020, at gmorales@cvmvcd.org.

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

- 1. Call to Order** – Franz De Klotz, President or Doug Hassett, Vice President
- 2. Pledge of Allegiance**
- 3. Recognition**

- A. Recognition honoring outgoing Trustees, Franz De Klotz, Philip Bautista, and Sergio Espericueta for their dedication and service to the District – **Doug Hassett, Vice President and Jeremy Wittie, General Manager**

4. Introduction of New Trustees and Oaths of Office

5. Roll Call

6. Motion to Excuse Absences

7. Confirmation of Agenda

8. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 3:30 p.m. on January 12, 2020, at gmorales@cvmvcd.org.

A. **PUBLIC Comments — AGENDA ITEMS:** Persons wishing to address the Board on agenda items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

B. **PUBLIC Comments — NON-AGENDA ITEMS:** Persons wishing to address the Board on items not appearing on the agenda are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established.

9. Announcements

General Manager's Report – **Jeremy Wittie, M.S., General Manager**

10. Board Reports

A. President's Report – **Franz De Klotz, President**

Executive Committee oral report and Minutes for December 28, 2020 meeting **(Pg. X)**

B. Finance Committee – **Clive Weightman, Treasurer**

Finance Committee oral report and Minutes for November 10, 2020 meeting and Audit Report by Fedak and Brown, Auditors **(Pg. X)**

11. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for November 10, 2020 Board Meeting **(Pg. X)**
- B. Approval of expenditures for November 7, 2020 to December X__, 2020 **(Pg. X)**
- C. Informational Items:
- Financials **(Pg. X)**
 - Correspondence **(Pg. X)**
 - Board Business Log **(Pg. X)**
 - AB 1825/1661 Mandatory Sexual Harassment & Discrimination Training and AB 1234 Ethics Training for Local Agency Officials **(Pg.X)**
 - Semi-Annual Research Reports from the University of California, Riverside and U.S. Department of Agriculture for 2020 **Jennifer Henke, MS, Laboratory Manager (Pg. X)**
 - Integrated Vector Management (IVM) pre-recorded presentations: *not included this period.* Please refer to Department Reports
- D. Approval to renew the contract with CleanExcel for cleaning services for the District headquarters in an amount not to exceed \$3,811 per month and disinfection services during the Coronavirus pandemic in an amount not to exceed \$____, from fund 7675.01.305.000 – Contract Services Budgeted; Funds Available – **David l’Anson, Administrative Finance Manager (Pg.X)**
12. **Old Business** - None
13. **New Business**
- A. Nomination and election of Board Officers for the 2021 Calendar Year – **ad hoc Nomination Committee (Pg. X)**
- B. Discussion and/or approval of a 2% COLA adjustment and a 5% Special Merit Pay for the General Manager’s evaluation period ending December 2020 - ad hoc Negotiations Committee **(Pg. X)**
- C. Discussion and/or approval of the District’s Investment Policy – **David l’Anson, Administrative Finance Manager (Pg.X)**
- D. Discussion and/or approval to execute an agreement and purchase Microsoft M365 Business Premium Licensing in an amount not to exceed \$33,000 from fund

14. Closed Session Public Comments

Persons wishing to address the Board on closed session items are requested to do so at this time. When addressing the Board, please state your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person per item has been established.

Closed Session:

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Lena D. Wade, Anita Jones, Crystal Moreno, and David I' Anson.

Employee Organizations: California School Employees Association and Teamsters Local 911.

B. Conference with Real Property Negotiators pursuant to Government Code section 54956.8.

Property: 83733 Avenue 55, Thermal, California

Agency Negotiator: Jeremy Wittie, General Manager

Negotiating Party: Coachella Valley Unified School District

Under Negotiation: Price and terms of payment

15. Comments by General Counsel

16. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

17. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on January 8, 2020, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on January 8, 2020.

Graciela Morales, Clerk of the Board

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