



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting

Via Zoom

Friday, October 28, 2022

11:00 a.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference and there will be no in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Meeting ID: [828 9343 3300](https://us02web.zoom.us/j/82893433300), or click this link to join: <https://us02web.zoom.us/j/82893433300>. Written public comment may also be submitted to the Clerk of the Board by 9:00 a.m. on October 28, 2022, at mtallion@cvmosquito.org. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Roll Call**
- 3. Confirmation of Agenda**
- 4. Public Comments**

Those wishing to address the Board should send an email to the Clerk of the Board by 9:00 a.m. on October 28, 2022, at mtallion@cvmosquito.org, or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Executive Committee on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Executive Committee on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Executive Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Review of November 8, 2022, draft Board meeting agenda (Pg. 4)

6. Old Business - None

7. New Business

- A. Discussion of the employment agreement for the General Manager
- B. Discuss the appointment of new members to the ad hoc Negotiations Committee
- C. Discuss the appointment of new members to the ad hoc Nominations Committee

8. Trustee/staff comments

9. Confirmation of next meeting

10. Adjournment

Certification of Posting

I certify that on October 25, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on October 25, 2022.

Melissa Tallion, Clerk of the Board



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting via Zoom and In-Person

Tuesday, November 8, 2022

6:00 p.m.

DRAFT-AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference as well as in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [873 4012 3121](https://us02web.zoom.us/j/87340123121), or click this link to join: <https://us02web.zoom.us/j/87340123121>, or attend in person at the District office located at the address listed above. Written public comment may also be submitted to the Clerk of the Board by 1:30 p.m. on November 8, 2022, at mtallion@cvmosquito.org. Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Before entering the District's facilities, we request that you self-screen for COVID-19 symptoms. We want to work together to help limit the spread of COVID-19.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

1. **Call to Order** – Benjamin Guitron, President

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Confirmation of Agenda**

5. **Public Comments**

Those wishing to address the Board should send an email to the Clerk of the Board by 1:30 p.m. on November 8, 2022, at mtallion@cvmosquito.org, or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely and in person.

A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

6. **Board Reports**

A. President's Report – **Benjamin Guitron, President**

Executive Committee oral report and Executive Committee minutes from October 28, 2022 **(Pg.)**

B. Finance Committee – **Doug Walker, Treasurer**

Finance Committee oral report and Finance Committee minutes from October 11, 2022 **(Pg.)**

7. Staff Informational Reports

A. Live Reports

- General Manager's Report **(Pg.)**

B. Prerecorded Reports

- **(CLICK HERE TO VIEW):** Arbovirus Surveillance and Response update (as needed) – **Jennifer Henke, M.S., Laboratory Manager, Roberta Dieckmann, Operations Manager, and Tammy Gordon, M.A., APR, Public Information Manager (Pg.)**

Questions and/or comments from Trustees regarding the reports

8. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Approval of Resolution 2022-26 authorizing remote teleconferencing meetings for the period November 13 – December 12, 2022 – **Jeremy Wittie, M.S., CSDM, General Manager (Pg.)**
- B. Amended Minutes for September 13, 2022, Board Meeting and Minutes for October 11, 2022, Board Meeting **(Pg.)**
- C. Approval of expenditures for October 7, and 2022-November 3, 2022 **(Pg.)**
- D. Informational Items:
 - Financials – **David l'Anson, Administrative Finance Manager (Pg.)**
 - Correspondence **(Pg.)**
 - District Travel **(Pg.)**
 - Departmental Reports: Human Resources; Finance; Information Technology; Laboratory & Surveillance Control; Operations; and Public Outreach **(Pg.)**
 - MVCAC Fall Meeting November 2-3, 2022, in Visalia, CA **(Pg.)**
 - Transfer of mosquitofish to Orange County MVCD **(Pg.)**
 - 2023 Board of Trustees Meeting Calendar **(Pg.)**

9. Old Business – None

10. New Business

- A. Approval of Resolution 2022- 27 providing a gift certificate to employees for work performed late November through early December 2022 in a total collective amount for all certificates not to exceed \$2,800 from fund 5300.01.200.000 – Employee Incentive- **Budgeted; Funds Available** – **Jeremy Wittie, M.S., CSDM, General Manager (Pg.)**

- B. Approval of 2023 research proposals in an amount not to exceed \$xxxxxx. \$xxxxx will be expensed in Fiscal Year (FY) 2022-23 the balance will be expensed FY 2023-24 from Fund 8510.01.600.000 – Research Projects, **Budgeted; Funds Available** – **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**

- C. Appointment of the ad hoc Nominations Committee – **Benjamin Guitron, Board President (Pg.)**

- D. Appointment of the ad hoc Negotiations Committee – **Benjamin Guitron, Board President (Pg.)**

11. Closed Session (s)

Closed Session (s):

- A. **Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)**

Title: General Manager

12. Comments by General Counsel

13. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

14. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on November 4, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on November 4, 2022.

Melissa Tallion, Clerk of the Board