



Serving Public Health Since 1928

Coachella Valley Mosquito and Vector Control District
43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting

NOTICE OF MEETING CANCELLATION

NOTICE IS HEREBY GIVEN that the Executive Committee meeting of **May 26, 2023**, has been canceled.

Certification of Posting

I certify that on May 24, 2023, I posted a copy of the notice of cancellation near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website.

Executed at Indio, California, on May 24, 2023

A handwritten signature in blue ink that reads 'Melissa Tallion'.

Melissa Tallion, Clerk of the Board



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Executive Committee Meeting

Friday, May 26, 2023

9:00 a.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [896 8609 6240](https://us02web.zoom.us/j/89686096240), or click this link to join: <https://us02web.zoom.us/j/89686096240>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

Before entering the District's facilities, we request that you self-screen for COVID-19 symptoms. We want to work together to help limit the spread of COVID-19.

- 1. Call to Order** – John Peña, President
- 2. Roll Call**
- 3. Confirmation of Agenda**

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 8:00 a.m. on May 26, 2023, at mtallion@cvmosquito.org. E-mails received prior to 8:00 a.m. on the day of the Executive Committee meeting will be made part of the record and distributed to the Executive Committee. This method is encouraged as it gives the Executive Committee the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Executive Committee on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Executive Committee on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Executive Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Review of June 13, 2023, draft Board meeting agenda

6. Old Business – None

7. New Business Business

A. Discussion: Boardroom Revitalization update

8. Trustee/staff comments

9. Confirmation of next meeting

10. Adjournment

Certification of Posting

I certify that on May 22, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on May 22, 2023

Melissa Tallion, Clerk of the Board



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43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Tuesday, June 13, 2023

6:00 p.m.

DRAFT-AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [843 9979 0919](https://us02web.zoom.us/j/84399790919), or click this link to join: <https://us02web.zoom.us/j/84399790919>.

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Before entering the District's facilities, we request that you self-screen for COVID-19 symptoms. We want to work together to help limit the spread of COVID-19.

1. Call to Order – John Peña, President

A. Roll Call

2. Pledge of Allegiance

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 1:30 p.m. on June 13, 2023, at mtallion@cvmosquito.org. E-mails received prior to 1:30 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Announcements, Presentations, and Written Communications

A. Board of Trustees Service Recognition Awards — John Peña, Board President

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for May 9, 2023, Budget Workshop and May 9, 2023, Board Meeting (Pg.)

- B. Approval of expenditures for May 6, 2023, to June 8, 2023 **(Pg.)**
- C. Approval of Resolution 2023-07 authorizing attendance of Personal Development Conferences and Meetings by members of the Board of Trustees and Employees of the District for Fiscal Years 2023-2024 — **Jeremy Wittie, M.S., CSDM, General Manager (Pg.)**
- D. Informational Items:
- Financials — **David l'Anson, Administrative Finance Manager (Pg.)**
 - Important Budget Meeting Dates — **Finance Committee (Pg.)**
 - Mosquito and Vector Control Association of California (MVCAC) Bill Status Report as of 4/28/23 **(Pg.)**
 - Government Social Media Conference, May 1-4, 2023, Reno, Nevada — **Luz Moncada, Community Liaison, Fernando Gutierrez, Community Liaison (Pg.)**
 - National Association of Government Communicators Conference, April 18-20, 2023, Portland, Oregon — **Tammy Gordon, MA, APR, MPIO, Public Information Manager (Pg.)**
 - Managing the message; Crisis Communication Workshop and Exercise, May 23-26, 2023, Portland Oregon — **Tammy Gordon, MA, APR, MPIO, Public Information Manager (Pg.)**

7. Business Session

A. Old Business

B. New Business

- i. Discussion and/or approval of Resolution 2023-08 adopting the Fiscal Year 2023-2024 Budget — **Jeremy Wittie, M.S., CSDM, General Manager and David l'Anson, Administrative Finance Manager (Pg.)**
- ii. Discussion and/or approval of Resolution 2023-09 intention to levy assessments for Fiscal year 2023-2024, preliminary approval of the engineer's report, and providing for notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and vector control assessment — **David l'Anson, Administrative Finance Manager (Pg.)**

8. Committee and Trustee Reports

A. Executive Committee — John Peña, Board President

Executive Committee oral report and Executive Committee minutes from May 26, 2023 **(Pg.)**

B. Finance Committee — **Clive Weightman, Board Treasurer**

Finance Committee oral report and Finance Committee minutes from March 14, 2023, April 11, 2023, and May 2, 2023 (Pg.)

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

9. Reports

A. General Manager

- i. General Manager's Presentation — **Jeremy Wittie, M.S., CSDM, General Manager**

B. Staff

- i. Arbovirus Risk and Response Update (as necessary) — **Jennifer A. Henke, MS, Laboratory Manager, Edward Prendez, Interim Operations Manager, Tammy Gordon, MA, APR, MPIO, Public Information Manager**

C. General Counsel

Questions and/or comments from Trustees regarding the reports

10. Closed Session

Closed Session (s): None

11. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on June 9, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on June 9, 2023

Melissa Tallion, Clerk of the Board

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