



**Coachella Valley Mosquito and Vector Control District**

**43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | [cvmosquito.org](http://cvmosquito.org)**

**Executive Committee Meeting Via Zoom**

**Thursday, May 26, 2022**

**1:30 p.m.**

**AGENDA**

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Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

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Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference and there will be no in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Meeting ID: [881 1387 0923](https://us02web.zoom.us/j/88113870923) or click this link to join: <https://us02web.zoom.us/j/88113870923>. Written public comment may also be submitted to the Clerk of the Board by 11:30 a.m. on May 26, 2022, at [mtallion@cvmosquito.org](mailto:mtallion@cvmosquito.org). Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Roll Call**
- 3. Confirmation of Agenda**
- 4. Public Comments**

Those wishing to address the Board should send an email to the Clerk of the Board by 11:30 a.m. on May 26, 2022, at [mtallion@cvmosquito.org](mailto:mtallion@cvmosquito.org), or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

**A. PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest ( a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

**B. PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Executive Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

## **5. Review of June 14, 2022, draft Board meeting agenda**

### **6. Old Business**

- A. Continued discussion regarding the District observing the Federal holiday Juneteenth National Independence Day
- B. LAFCO Update
- C. Continued discussion regarding the CVMVCD 2022 Strategic Business Plan

### **7. New Business**

- A. Discussion regarding the Boardroom modernization for FY 2022-23

### **8. Trustee/staff comments**

### **9. Confirmation of next meeting**

### **10. Adjournment**

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**Certification of Posting**

I certify that on May 23, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on May 23, 2022.

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Melissa Tallion, Clerk of the Board



**Coachella Valley Mosquito and Vector Control District**

**43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org**

**Board of Trustees Meeting Via Zoom and In-Person**

**Tuesday, June 14, 2022**

**6:00 p.m.**

**DRAFT-AGENDA**

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The Board of Trustees will take action on all items on the agenda.

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Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Pledge of Allegiance**

### 3. Roll Call

### 4. Confirmation of Agenda

### 5. Public Comments

Those wishing to address the Board should send an email to the Clerk of the Board by 1:30 p.m. on June 14, 2022, at [mtallion@cvmosquito.org](mailto:mtallion@cvmosquito.org), or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely and in person.

- A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**
- B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

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### 6. Board Reports

A. President's Report – **Benjamin Guitron, President**

Executive Committee oral report and Executive Committee minutes from May 26, 2022 (Pg. )

B. Finance Committee – **Doug Walker, Treasurer**

Finance Committee oral report and Finance Committee minutes from May 10, 2022 (Pg. )

### 7. Staff Informational Reports

A. Live Reports

- General Manager's Report – **Jeremy Wittie, M.S., General Manager**
- Operations Department Introduction – **Roberta Dieckmann, Operations Manager**
- Arbovirus Surveillance and Response update ( as necessary) - **Jennifer Henke, M.S., Laboratory Manager; Roberta Dieckmann, Operations Manager; and Tammy Gordon, M.A., APR, Public Information Officer**

## *Questions and/or comments from Trustees regarding the reports*

### **8. Items of General Consent**

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for May 10, 2022, Board Meeting **(Pg. )**
- B. Approval of expenditures for May 3, 2022-June 9, 2022 **(Pg. )**
- C. Informational Items:
  - Financials – **David l'Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg. 31)**
  - Important Budget Meeting Dates – **Finance Committee (Pg. )**
  - Correspondence **(Pg. )**
  - Trustee Travel – **(Pg. )**
  - Departmental Reports: Human Resources; Finance; Information Technology; Laboratory & Surveillance Control; Operations; and Public Outreach **(Pg. )**
  - Government Social Media Conference – **Luz Moncada, Community Liaison (Pg. )**
  - National Association of Government Communicators – **Tammy Gordon, M.A., APR, Public Information Officer (Pg. )**
  - National Conference on Urban Entomology and Invasive Pest Ant Conference (RIFA) – **Roberta Dieckmann, Operations Manager (Pg. )**
  - Professionals in Human Resources Association (PIHRA) – California HR Annual Conference, May 9-11, 2022, in Anaheim, CA – **Grace Morales, Human Resources Specialist (Pg. )**
  - IPMA-HR Conference – **Crystal Moreno, M.S., Human Resources Manager (Pg. )**
  - Approval of Resolution 2022-10 authorizing remote teleconferencing meetings for the period June 11, 2022 – July 10, 2022 – **Jeremy Wittie, M.S., General Manager (Pg. )**
  - Approval of Resolution 2022-11 Authorizing Attendance of Professional Development Conferences and Meetings by Members of the Board of Trustees and Employees of the District for the Fiscal Year 2022-2023 – **Jeremy Wittie, M.S., General Manager (Pg. )**

## **9. Old Business**

- A. Discussion and/or approval of the CVMVCD 2022 Strategic Business Plan – **Jeremy Wittie, M.S., General Manager (Pg. )**

## **10. New Business**

- A. Discussion and/or approval of Resolution 2022-12 Adopting FY 2022-23 Budget – **Jeremy Wittie, M.S., General Manager, and David I'Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg. )**
- B. Discussion and/or approval of Resolution 2022-13 intention to levy assessments for fiscal year 2022-13, preliminary approval of engineer's report, and providing for notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and vector control assessment – **David I'Anson, MPA, MBA/ACC., Administrative Finance Manager (Pg. )**

## **11. Comments by General Counsel**

## **12. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions**

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

## **13. Adjournment**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
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**Certification of Posting**

I certify that on June 10, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on June 10, 2022.

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Melissa Tallion, Clerk of the Board

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