



Serving Public Health Since 1928

Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Executive Committee Meeting

Friday, April 21, 2023

2:00 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [830 1689 6817](https://us02web.zoom.us/j/83016896817), or click this link to join: <https://us02web.zoom.us/j/83016896817>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

Before entering the District's facilities, we request that you self-screen for COVID-19 symptoms. We want to work together to help limit the spread of COVID-19.

- 1. Call to Order** – John Peña, President
- 2. Roll Call**
- 3. Confirmation of Agenda**

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 11:00 a.m. on April 21, 2023, at mtallion@cvmosquito.org. E-mails received prior to 11:00 a.m. on the day of the Executive Committee meeting will be made part of the record and distributed to the Executive Committee. This method is encouraged as it gives the Executive Committee the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Executive Committee on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Executive Committee on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Executive Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Review of May 9, 2023, draft Board meeting agenda

6. Old Business – None

7. New Business Business

A. Update/Discussion: FY2023/24 draft budget meeting with the Finance Committee

B. Update/Discussion: Trustee Manual

8. Trustee/staff comments

9. Confirmation of next meeting

10. Adjournment

Certification of Posting

I certify that on April 18, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on April 18, 2023

Melissa Tallion, Clerk of the Board



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Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Tuesday, May 9, 2023

6:00 p.m.

DRAFT-AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [849 5146 0406](https://us02web.zoom.us/j/84951460406), or click this link to join: <https://us02web.zoom.us/j/84951460406>.

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Before entering the District's facilities, we request that you self-screen for COVID-19 symptoms. We want to work together to help limit the spread of COVID-19.

1. Call to Order – John Peña, President

A. Roll Call

2. Pledge of Allegiance

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 1:30 p.m. on May 9, 2023, at mtallion@cvmosquito.org. E-mails received prior to 1:30 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Announcements, Presentations, and Written Communications

A. Departed Board of Trustee awards and outgoing Officer awards — John Peña, Board President

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for March 14, 2023, Board Meeting (Pg.)

B. Approval of expenditures for March 9, 2023, to May 4, 2023 (Pg.)

C. Informational Items:

- Financials — **David l'Anson, Administrative Finance Manager (Pg.)**
- Important Budget Meeting Dates — **Finance Committee (Pg.)**
- Pacific Southwest Center of Excellence in Vector-Borne Diseases Annual Progress and Planning Meeting, April 5-7, 2023, Davis, CA — **Kim Hung, Vector Ecologist (Pg.)**
- ESA Pacific Branch, April 2-5, 2023, Seattle, WA — **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**
- Anastasia Mosquito Control District, March 27-31, 2023, Jacksonville, FL — **Jennifer A. Henke, M.S., Laboratory Manager (Pg.)**
- Liebert Cassidy Whitmore Conference, March 16-17, 2023, San Diego, CA.— **Grace Morales, Human Resources Specialist (Pg.)**
- 2023 Special District Risk Management Authority (SDRMA) Spring Education Day, March 21, 23, 2023, Sacramento, CA — **Crystal Moreno, M.S., Human Resources Manager (Pg.)**
- Mosquito and Vector Control Association of California (MVCAC) Legislative Day and Spring Meetings, March 20-22, 2023 (Pg.)
- California Legislature Assembly Certificate of Recognition (Pg.)
- Riverside County Office of Education Certificate of Recognition

7. Business Session

A. Old Business — None

B. New Business

- i. Discussion regarding the Budget Workshop held before the Board meeting — **Clive Weightman, Treasurer, and Jeremy Wittie, M.S., CSDM, General Manager (Pg.)**
- ii. Discussion and/or approval of Resolution 2023-04 and adoption of the CVMVCD Invasive Mosquito Species Response Plan — **Jennifer A. Henke, MS, Laboratory Manager (Pg.)**
- iii. Discussion and/or approval of Resolution 2023-05 and adoption of the 2023 CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan — **Jennifer A. Henke, MS, Laboratory Manager (Pg.)**

8. Committee and Trustee Reports

A. Executive Committee — **John Peña, President**

Executive Committee oral report and Executive Committee minutes from April 21, 2023
(Pg.)

B. Finance Committee — Clive Weightman, Treasurer

Finance Committee oral report and Finance Committee minutes from March 14, 2023, April 11, 2023, and May 2, 2023 **(Pg.)**

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

9. Reports

A. General Manager

B. Staff

- i. Arborvirus Risk and Response Update (as necessary) — **Jennifer A. Henke, MS, Laboratory Manager, Edward Prendez, Interim Operations Manager, Tammy Gordon, MA, APR, MPIO, Public Information Manager**

C. General Counsel

Questions and/or comments from Trustees regarding the report

10. Closed Session

Closed Session (s):

A.

11. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on May 5, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on May 5, 2023

Melissa Tallion, Clerk of the Board

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